



**Annual Reports for the Year 2011
for
The Anglican Church of St. John the Baptist**

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**Annual General Meeting
January 29th 2012
Convening at 7:00 pm
(Divine Desserts 6:30 pm)**

Parish Records for 2011

Baptisms:

Paige Erin Uzzell Achurch

Theodore Richard Ernest Siemens

Weddings

Natalie Elizabeth Jackson and Andrew Peter Kenyon

Laura Elisabeth Steinerstauch and Alexander William Croskery

Funerals/Burials/Memorial Services

Violet Burke

Tage Nielsen

Isabella Margaret Stackhouse

Catherine Elizabeth (Betty) Armstrong

Stewart Armstrong

John Joseph Calhoun (Rip) Ripley

Margaret Louise Milne

John Gibson Buchannan

Ana Membride

Kathleen Louise Byers

William Aaron Freeman

Virginia Brown

Gary Edward Madrick

William Hamilton Horace McClelland MBE

*Rest eternal grant unto them, O Lord,
And let light perpetual shine upon them.*

**Annual Meeting of Parishioners
of
The Anglican Church of St. John the Baptist, South Cowichan
Cobble Hill, BC**

January 29th 2012 – 7:00 pm

AGENDA

1. Call to Order
2. Opening Prayer and Memorial for those who died in 2011
3. Acceptance of the Agenda
4. Minutes of the Annual Meeting for 2011, held February 6th, 2011
5. Business Arising from the Minutes
6. Reports of Churchwardens and other reports
7. Treasurer's Report – 2011 Financial Statements
8. Presentation of the Proposed Budget for 2012
9. Report of the Nomination Committee and the election by parishioners of:
 - People's Warden
 - Members of Parish Council
 - Lay Delegates to Synod
 - Alternate Delegates to Synod
10. Examiner to review financial statements
11. Other business:

12. Adjournment and closing prayer

The Anglican Church of St. John the Baptist
Guilds & Committees – 2011 *(Revised)*

Committee/Guild	Chairperson	Reporting to Parish Council
Altar Guild	Marion Holmes / Peggy Tyler	Jean vanDyk
Anglican Church Women	Margaret Mc Bride	Shirley Hardy
Bible Study	John Rose	Margaret Haley
Buildings for Ministry	Rev. Scott Pittendrigh	Rev. Scott Pittendrigh
Cemetery Committee	Granville Fountain	David Indge
Centering Prayer	Pip Woodcock/Adrian Rees	Melissa Deener
Communications		
Diocesan Council	Rev. David Peterson	Rev. David Peterson
Executive: Rector's Warden People's Warden Treasurer	Ken Norton Jean van Dyk Ken Norton	Scott
Film Club		Adrian Rees
Financial Gifts Secretary	Robert Weston	Ken Norton
Grounds		Jean vanDyk
Hub Church Committee	Ken Conrad	Ken Conrad
Human Resources	Lynn Mills	Lynn Mills
Lay Assistants	Carol Smith	Eleanor White
Marriage Preparation	Sarah Donnelly	Melissa Deener
Memorial Fund	Ken Conrad	Ken Conrad
Mothers' Union	Jean Gilraine/ Hazel Quinton	Shirley Hardy
Music Ministry	Trisha Daniell	Ken Norton
Outreach Committee	Joanna Weston	Eleanor White
Pastoral Care Committee	Rev. Scott Pittendrigh	Rev. Scott Pittendrigh
Prayer Chain	Jenny Balme	Adrian Rees
Property Management		Ken Conrad
Readers and Intercessors		Lynn Mills
September Festival	Ken Norton /Trisha Daniell	Ken Norton
Shoebox Ministry	Shirley Hardy	Shirley Hardy
Sidespersons & Greeters	Mary Jickling	Jean vanDyk
Small Group Ministry	Ken Conrad	Ken Conrad
Sorrento Centre	Nonah Pite	Margaret Haley
Stewardship Committee	Lynn Mills	Lynn Mills
Sunday School	Rev. David Peterson	Jean vanDyk
Synod Delegates	Adrian Rees Tony Turner Ken Conrad	Ken Conrad
Welcoming Committee	Sarah Donnelly	Margaret Haley
Worship Committee	Rev. Scott Pittendrigh	Rev. Scott Pittendrigh
Youth	Rev. David Peterson	David Indge

Annual Meeting of Parishioners
of
The Anglican Church of St. John the Baptist, South Cowichan
Cobble Hill, BC

February 6th 2011 – 7:00 pm

MINUTES

In attendance: Rev. Scott Pittendrigh; Sarah Donnelly; Ken and Barb Norton; Phil and Lynn Mills; Thom Ward; Petra Moorhouse; Joanna and Robert Weston; Lois and Andrew Hutchison; Tricia and Neville Tate; Tim Metherall; Naomi Abbott; Sam and Carol Smith; Jean van Dyk; Betty Halliday; Margaret Haley; Dorylee and Rachel Robson; John Saunders; Doreen Deane; Janet Power; Adrian Rees; Anthea Jordan; Jean and Roger Smith; Mary Jickling; Bonnie Wadds; Peggy Tyler; Phil Gates; Tony Turner; Nonah Pite; Marion Holmes; Christopher Wickham; Jenny Balme; Rev. David Peterson; Melissa Deener; David Indge; Ken and Sarah Conrad; Michelle Redfern; Peter Bontkes; Elizabeth Chanter; Margaret and Jim McBride; Eleanor White; Jean Gilraine; Gregg and Jennifer Perry; Trisha Daniell; Granville Fountain; and Trish Holland, Recording Secretary.

13. Call to Order at 7:00 pm

The meeting was chaired by Scott Pittendrigh; with thanks to the tea and coffee makers: Barb Norton, Dorylee Robson and Janet Power; and all those who brought desserts.

Appointment of Scrutineers: Ken Conrad, Peggy Tyler and Christopher Wickham.

Introduction of the Head Table: Rev. Scott Pittendrigh, Rector; Rev. David Peterson, Priest Assistant; Tony Turner, People's Warden; Ken Norton, Rector's Warden and Treasurer; Ken Conrad, Alternate Synod Delegate and Deputy Warden; Trish Holland, Recording Secretary. Deputy Warden Sandy Austin, who served on council for 2010 but could not be in attendance tonight, was also acknowledged.

Reminder: the main purpose of the Annual General Meeting or Vestry Meeting is for the purpose of receiving and passing the previous year's accounts and for electing officers. The Chair will have the deciding vote in the event of a tie. Every elector or parishioner not less than 16 years of age may vote. A parishioner must be in attendance for not less than 3 months prior to the Annual Meeting. The policy of this parish is that a parishioner must be in attendance for one year before being considered for a position on council.

Clarification: that the etiquette of an individual speaking only once to a motion is agreed upon and that speakers please identify themselves before speaking. Please raise your hand if you wish to speak and wait for the chair to acknowledge you. Reminder to please use the microphone if you wish to speak, and state your name before speaking. Unless you are showing appreciation or thanks, please refrain from applauding.

Lighting of the Pascal Candle ("*...a reminder of Christ's light and presence among us.*")

14. Opening Prayer and Memorial for those who died in 2010 – see 2010 Annual Reports for listing

15. Acceptance of the Agenda

Moved that the Agenda be accepted as circulated.

Moved by: Robert Weston

Seconded by: Lynn Mills

The Motion was... Carried

16. Minutes of the Annual Meeting for 2010, held January 31st 2010

Moved that the Minutes of the Annual Meeting held January 31st 2010 be accepted with the correction noted below:

Correction: Item 5. On the second page of the minutes: "that the Building Committee be asked..." should be: "that the *Property Committee* be asked..."

Moved by: David Peterson

Seconded by: Margaret Haley

The Motion was... Carried as corrected.

17. Business Arising from the Minutes

18. Reports of Churchwardens and other reports:

Moved that the Committee Reports for 2010, as corrected below, be adopted.

Page 25: Outreach Committee - Aboriginal Neighbours Report:

1. Michelle "Bontfers" should read: "*Redfern*"
2. Only "*one*" person attended the Truth and Reconciliation Commission event

Moved by: Ken Conrad

Seconded: John Saunders

The Motion was... Carried as corrected.

19. Treasurer's Report – 2010 Financial Statements

Ken has been Treasurer since 1995 and this has been the most "dicey" year financially. Ken presented a review of the year on Power Point with narration. It is of note that we end up expending more funds on Outreach activities than come in identified for that purpose; those extra funds come out of the operating fund (an example is the shipping costs for the Samaritan's Purse project). The Cemetery fund experienced higher than normal proceeds for the year. The books were reviewed by David Indge who congratulated Ken on a job well done and observed that the deficit would be significantly higher if we had to pay Ken for his services.

Moved that the Treasurer's Report for 2010 be adopted as presented.

Moved by: Ken Norton

Seconded: Dorylee Robson

The Motion was... Carried.

20. Presentation of the Proposed Budget for 2011

Ken thanked the Budget Committee consisting of: Shirley Hardy, Sandy Austin, Ken Conrad, David Indge, Tony Turner, (Ken Norton) for their hard work in developing the proposal.

The Budget Committee observed we have limited opportunity to control income. Looking back to 2009, the revenue from free-will offerings was 175,000 so the budget for 2010 was based on that figure. Since revenues were lower than anticipated in 2010, the committee based their deliberations using the actual offerings (annualized) for 2010. A 10% increase in giving would achieve a balanced budget. The alternative would be an increase in the number of people contributing through free-will offerings. A *healthy parish* can support itself through free-will offerings.

Michelle Redfern expresses concern about the proposed reduction in the first three lines relating to religious education for adults, youth and children.

David Indge commented that with finite resources some items on the wish lists had to be cut back to achieve a balanced budget.

Sarah Donnelly heard a parent comment that we spend more on getting rid of the garbage than we do on educating our people: this budget is a reflection of our values. The education fund, expressed as a percentage of our budget, is moving in the wrong direction with yearly reductions and is far removed from the 10% recommended by the Bishop.

Janet Power commented we are good at building walls but not at growing and training our people. Perhaps the Giesen Trust and other accounts generally could be harvested to invest in our people.

Peter Bontkes remarked: if you water everything down you may as well take it off the slate. We need to have some faith and invest in today to see growth down the road.

Robert Weston: the budget was considerably more than we took in on facilities revenue (see page 2 lilac section in the Annual Report). Ken responded we were looking for revenue opportunities and felt this was an area we hoped might increase in the coming year. Responding to program areas being cut: these were based on historical patterns – Ken feels if there was a need the Parish Council would find the dollars.

Lynn Mills: it's incredible to me to hear again and again the enthusiasm for how we are going to grow this church – so step up! What are we willing to do to make this happen? Are we willing to increase the free-will offerings to increase revenues?

John Saunders: a third option: find another source of money.

Jean Gilraine: the St. Peter's had a jumble sale and raised \$2500

Jenny Balding said: having just come back from South Africa – ask for what we need to run the programs we want to run – have faith.

Peggy Tyler: Three top lines: Adult, children and Youth education: if the people representing the programs were to meet together and bring forward something concrete and bring some consistency to the attendance the programs will be supported. Many seniors won't drive at night and seniors are tired, but if the Education Committee comes forward with a program we can then budget it in.

Archbishop Andrew Hutchison cautions against using budget figures to restrict our activities: it costs so much to heat buildings but education for 100 people can be done at a very low cost. Were programs cancelled to accommodate the budget? Ken Norton replied "No."

Phil Gates: I'm coming from a disestablished church and there are at least two other churches going through this same agony: we can provide these programs if we put our resources together.

Robert Weston: cautions against approving a deficit budget: it's no good to have a same scenario plan – we've got to do "*better than*": we should direct Parish Council to prepare a balanced budget and a plan to achieve it. Stewardship Committee can be activated to get pledges for the free-will offerings – perhaps Stewardship month could be earlier than May.

Gregg Perry: the Parish Council could return a balanced budget but would need to do it by optimistically increasing projected revenues. As we see the trend of dropping revenue, perhaps that is a sign of declining enthusiasm on the part of the membership? If programs are vital and the church is meeting the needs of the parishioners with vital programs the people should be willing to support it. A vital ministry will inspire people! The Diocese has had a lack of vision and as a result we have seen a decrease in attendance and financial support.

Sarah Donnelly: "with a heavy heart", Sarah read the numbers in Robert's Financial Secretary report and found that the giving did not indicate success for the efforts of the Stewardship Committee. She hopes that this year will see a resurgence in support for stewardship.

Jim McBride: the budget for September Festival must be increased: spend money to make money. If we have a rain-out for SF our deficit will be increased; how close are we to financial failure if SF doesn't bring in the revenues expected? If you as an individual believe in programs, then support the programs – put your money where your mouth is.

Tony Turner: the budget process was a difficult one with much debate, but the good intention of the people around the table was never in doubt. If you believe in this parish, walk the walk and support the programs that make it succeed. Author Henri Nouwen talks about the “conversion process” - if we fail it is because of you. We are an integrated whole and must work together with the power of Jesus Christ to support the ministry of the church.

Margaret Haley: the enthusiasm and energy of Christians changes the tides in parishes. In history this has been how churches were turned around. Instead of concentrating on how we are going to fix the budget, we must ask God to take our lives and consecrate them for His work. Let's get our eyes and our mind on God and let Him do what needs to be done here.

Janet Power: we have not passed a balanced budget in 13 years – let's not stumble over the fact the budget is not balanced. The Powers have each had a conversion experience ... but as a young family she is concerned the services they need are not there.

David Indge: as the budget was being formulated, it was observed that people would be upset by aspects of it but that they would need to stand up and advocate for the money for the programs they believe in. Recognize that a budget is an educated guess.

Naomi Abbott: how many people came to Back to Church Sunday? How much revenue are we receiving from the hall rentals? *Rev. Scott* remarks that a *healthy church* does not rely on rentals from facilities to support its operation.

Jean van Dyk: we are preaching to the converted in this hall tonight: it will be the job of the Stewardship Committee to get the word out to the rest of the parishioners.

Sarah Donnelly: Scott and I have heard time and again how families will leave the church to where their youth will be fed and come back when the children leave home. She has a difficult time supporting the budget without a significant increase in item 1.3 Youth Ministry that will support the personnel to make this happen.

Ken Norton: remarks it is encouraging to see this level of discussion – last year the budget was approved as presented; options are to amend or send back to the committee for amendment.

Peter Bontkes: if I am a parent and the other parents are being asked to pay for the youth programs, why don't we just pool our money and go somewhere else.

Lois Hutchison: I would be interested in hearing what you need for programming and then we can work towards it and often volunteers can be found to support the programs.

Elizabeth Chanter: money saving can be had by turning the unused lights off!

Tricia Tate: will the reduction in David Peterson's hours allow him to continue youth ministry?

David Peterson: the budgeted amount reflects the actual time available balanced with other commitments and will not detract from time spent on St. John's programs.

Eleanor White: Youth programs: where do you go and what do they offer?

Sarah Donnelly: the other churches are staffed for growth with youth workers.

Joanna Weston: Sylvan has a youth worker and a youth group – in the past that has been shared between us.

Lynn Mills: to clarify – the intention is that the parish will support (by funding) youth ministries not just the families of the youth.

Christopher Wickham: expressed willingness to support the budget on the understanding that it is built on a vision of where we should go. Bring families in by invitation – there is a lot of work that needs to be done here first. Our generation is incredibly drawn to learning about the Christian Church. He can support budget from a management perspective but needs to move to a place where we are budgeting a vision of growth.

Thom Ward: conclusion on page 9: churches that grow have a passion for God; have a love of people – we need to offer programs that meet the needs of the community. Are the figures for print resources etc assuming volunteer help? Do these (budget) numbers reflect our priorities as a congregation?

A brief recess was taken here.

Rev. Scott Pittendrigh introduced the opportunity for a suggestion to balance the budget.
Ken Norton said: the refrain from the Psalm for this morning was “happy are they that give to the poor” one way that we can balance the budget is to increase our free-will offerings by 10% therefore:

Moved that the Proposed Budget for 2011 be adopted with a proviso that free-will offerings be increased by 10% to balance the budget.

Moved by: Ken Norton

Seconded: Sam Smith

Discussion centred on how restrictive the budget will be and the response was that where the spirit wills, a way will be found. The budget is only a guideline.

Granville Fountain observed: there is a gradual disintegration of what the church can do – we may need to retain more cash internally to be able to operate the core values and keep the money within to do what is needed and be charitable with the excess.

Jennifer Perry concurs: many people have put out what they can with volunteering with education – the budget considers what has been and is a baseline – if we are really committed to helping each other be more educated about what God wants us to do – those things can all happen within the enthusiasm that starts here – we can look at supporting programs as they are proposed – we have good ideas.

Nonah Pite: when I hear about cutting Outreach, I hear from O’Driscoll: “the church exists for those outside it.

The Motion was... Carried.

Rev. Scott Pittendrigh: Thanks to Jim McBride who served as Rector’s Warden for the first half of the year and to Ken Norton who carried on; and to Tony Turner for his service as People’s Warden. Appreciation was expressed by general applause for all, and specifically for Tony Turner’s service as People’s Warden: a gift was presented of a framed picture of the church - the image was taken by Neville Tate. Thanks to Ken Norton for accepting the appointment as Rector’s Warden for a second year.

21. Report of the Nomination Committee and the election by parishioners of:

Please add the name: Jean van Dyk under those nominated for People’s Warden.

- People’s Warden: Jean van Dyk
 - Nominated from the floor: Michelle Redfern: declined, with thanks
- Jean van Dyk is elected People’s Warden by acclamation.**

- Members of Parish Council: Melissa Deener
Margaret Haley
Shirley Hardy
Lynn Mills
John Saunders
Eleanor White
David Indge

All nominees were elected by acclamation and validated by the applause of attendants.

- Lay Delegates to Synod: Adrian Rees
Tony Turner
Ken Conrad

All elected by acclamation and validated by the applause of attendants.

- Alternate Delegates to Synod: Rod McIntosh

Add Lynn Mills and Jean Gilraine

All elected by acclamation and validated by the applause of attendants.

Scott acknowledged Sandy Austin, Rod McIntosh, Gregg Perry, Tony Turner and Janet Power for their service on council in 2010 and they were thanked with rousing applause.

22. Examiner to review financial statements:

David Indge is appointed, with thanks, to be our financial examiner for the year 2011.

Ken Norton is appointed, with thanks, to the position of Treasurer for the year 2011.

Notice is hereby given: there is a **Cowichan Regional Conference, Feb 10, 2011** for all Churchwardens, and Synod Delegates.

23. Other business:

a) Presentation of the Stewardship Committee: Lynn Mills: please reference AGM report pages 31 and 32. Lynn narrated a Power Point presentation reminding us that the mission of St. John's is the mission of God.

Support the mission and ministry... help parishioners to grow as giving stewards.

Motion: that there be a major visioning event in the parish of St. John's in 2011;

(to establish the priorities for the coming year using a planning day. *Let's define our vision and get behind it!*)

Moved by: Andrew Hutchison

Seconded by: Dorylee Robson

The motion was... Carried.

b) Announcements

Thanks to Priest Assistant David Peterson for his kind, caring and compassionate support to this parish and to Scott.

Thanks to Archbishop Hutchison for his support with services throughout the year and for being a wise elder who uplifts and supports Scott with kind words and affirmations.

Acknowledgement for Horace McClelland and Sheila who have relocated to Qualicum Beach, and to Lou Thornton for his service to St. John's, with a wish for a speedy recovery.

Rev. David Peterson: the duty falls to me as priest assistant, to say thank you to you, Scott. It can be lonely to sit in the big chair: Scott is always thinking about what the parish needs and who needs a smile or a kind word. No one, with the exception of Sarah, knows the hours you put in - we thank you for all you do and want to affirm you in this role. *A standing ovation ensued.*

Closing jokes: *Rev. Scott Pittendrigh* re: Football terms and how they relate to the church.

24. Adjournment and closing prayer

Moved that the meeting be adjourned at 9:25 pm.

Moved by: Naomi Abbott

Seconded by: Lynn Mills

Respectfully submitted,

Trish Holland
Parish Administrator

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Introductory Remarks

Dear People of St. John's,

I always find it interesting that the writing of my annual report comes at the beginning of the New Year – the time when New Year's resolutions are made. In a way, the annual report for me is a little like that: reflecting on the year that has passed to see how we did with our "resolutions". This year, as I reflect on our life together in the Parish of St. John the Baptist, South Cowichan, and as I set new goals for the coming year, I am conscious of a resolution that is both important to me on personal level and at the same time is rooted in our life together as a community of faith. Resolutions are normally very personal to all of us: "I resolve to: get more exercise, have a healthier diet, spend more time with my loved ones, etc." We don't impose our resolutions on others because they are *self*-directed. But what if there was a resolution that we could include both in our personal lives and also apply to our community life as a Parish? What if there was a resolution that could measure our past, our present and strive for in our future? I think such a resolution exists. It is a resolution that takes us away from the panicked, knee-jerk question and answer reaction: "What is wrong with the parish?/Let's fix it" to "What are we ultimately called to in our life together?/Let's be that." The resolution that helps gel all this together for me is this: **Resolve to live a life of great love.** It is that simple. It can affect our personal lives and our corporate life. Our past, present and future lives can be measured against such a resolution.

In a daily reflection I received recently from the Franciscan priest Richard Rohr, I read that:

"we must learn to be able to think and behave like Jesus, who is the archetypal human. This becomes the journey of great love and great suffering. This journey leads us to a universal love where we don't just love those who love us. We must learn to participate in a larger love—divine love."

In other words, if we remain autonomous, independent and self-sufficient, we cannot know God nor can we love God. As the Christian mystic St. John of the Cross says: "God refuses to be known; God can only be loved." Any journey of great love then - or great suffering – invites us to go deeper into our faith and eventually into what can only be called universal truth. I think all of us know this both in our own private lives and in our life together as a parish family. So, with this in mind then, I offer you this report which gives thanks for the many good things we have been able to accomplish together in the past year and looks forward to the new opportunities and challenges that await us in 2012 – all of which is a way of participating in a larger (divine) love. I begin with a brief review of what happened in 2011. Then, I will examine the goals I set last year, and finally outline some new goals for our parish in the coming year.

What Happened in 2011?

In 2011 St. John's had 38 active ministries and this booklet of annual reports contains a summary of the work many of these groups or individuals have accomplished. As I do every year, I would like to begin by taking a step back and look at a few brief highlights of what happened in our parish family in the past year. While those who worked hard to make the following events happen are not specifically named below, I do sincerely thank them and their committees who helped with the following:

January

- once again we all enjoyed our annual *Robbie Burns Night* (now in its sixth year)
- the recently formed Hub-Church Committee continued to meet to discuss its mandate from Parish Council
- we welcomed eleven new families to the Parish at our Newcomer's Lunch
- the Buildings for Ministry committee continues their ongoing mandate of reviewing the Worship Space and discussing how the sanctuary can be improved to better reflect our theology and how we worship in community

February

- at the AGM I was pleased that *Ken Norton* accepted my appointment as Rector's Warden and that *Jean van Dyk* was elected as People's Warden to serve the parish in 2011
- newly elected Parish Council members, Synod delegates and Wardens were commissioned at all church services
- after being appointed as Regional Dean by Bishop Cowan, I chaired the Cowichan Regional Conference held at St. Michael & All Angels Parish, Chemainus.
- a Pastoral Letter was sent to Parishioners outlining the stewardship program for 2011, and asking parishioners to increase their gifts to the parish of time, talent and treasure
- I presided at the celebration of the Eucharist at the Deanery meeting of the Anglican Church Women

March

- the altar was moved down onto dais for the 5 Sundays of Lent; some pews removed at the back and front to make more room; a space for children was created at the back of the church – the congregation was polled to collect their response and based on congregation's response it was decided that the altar would remain permanently in this position
- a Lenten program was offered by David Peterson
- St. John's hosted workshop on the "Screening in Faith" process with Canon Pastor Marion Little
- meetings began to take place in looking at options for revising the 9:15 service

April

- brought us Holy Week and Easter: beginning with a Palm Sunday event planned by our Sunday School. The Seder Supper, Holy Thursday, Good Friday and Easter celebrations were well attended and very meaningful for us this year – we welcomed *Paige Uzzell* into the Christian community through the sacrament of baptism on Easter Sunday

May

- in May I began planning for my sabbatical study leave, presenting first to Parish Council and then to the whole parish a Q & A session on the purpose for the sabbatical.
- the congregation was surveyed about worship times.
- hosted another “Bring a Friend to Church” Sunday on Good Shepherd Sunday (May 15th)
- established a 125th Anniversary Planning Committee
- “Journey in Faith” Stewardship sermons begin

June

- on the Day of Pentecost congregation wore “red”
- Blooming Brunch
- Patronal Feast Day (St. John the Baptist Day) Parish Picnic
- hymn Sing in the Church
- Our wardens wrote a letter to the parish to address some parishioners’ views about the suitability of the summer hours of services.
- Temporarily returned from my sabbatical to attend the annual Clergy Conference in Parksville

July

- September Festival Planning
- Back Pack project

August

- An appeal was made for PWRDF donations for “Horn of Africa Drought Relief”
- September Fest prep night - when people came out to help us ready the newly-cleared grounds for September Festival.

September

- A welcome back night was held upon my return from sabbatical. At the same event we had a chance to thank The Rev. David Peterson for his good work among us and ask God’s blessing on his new vocation as a teacher.
- Despite the threat of rain the day of September Festival was a wonderful day and involved the participation of almost all of our parishioners. Thank you for helping to create such a memorable day! And thanks to this year’s co-ordinators, Ken Norton and Trisha Daniell and their many volunteers.
- World Series of Church Baseball (SCORE: *St. John the Baptist Red Sox*: 114 *Sylvan United Angels*: 115) There’s always next year!

October

- Wedding of *Laura Steinerstauch* and *Alex Croskery*
- St. Francis of Assisi Day Blessing of the Animals happened again in our church hall
- Photos taken for pictorial directory
- Gratitude Sunday held on Thanksgiving weekend

November

- Book of Remembrance and memorial names prayed for each Sunday in November
- Veteran's graves marked in our cemetery in a special ceremony
- *Bishop Cowan* was with us and lead worship on *All Saints Sunday* – November 6th 2011
- Began Reading Group for *Twelve Steps to a Compassionate Life*
- our annual Fowl Supper was enjoyed by many

December

- Meeting of the Cowichan Region held at St. Peter's
- New intergeneration Saturday gathering begins
- Christmas service at Acacia Lodge
- Children's Choir Christmas Concert
- Lighting and power to new sign completed
- for a third consecutive year St. John's participated in the St. Nicholas Project, to raise funds to assist children who are threatened with slavery and forced to be child soldiers
- the three Christmas services once again welcomed many of our parishioners, neighbours and family members

These highlights are a sampling of the many activities our parish was involved with in 2011. I am grateful to everyone who was involved in the mission and ministry of building up the Body of Christ in this place.

With Grateful Thanks

I can never seem to find enough words of gratitude to offer to those who make up this wonderful faith community. So many of you do so much to nurture and strengthen this Parish. First and foremost, I offer my heartfelt thanks and gratitude to each and every one of you – the parishioners of St. John's Church. I want to thank ALL the members of the Parish once again for the wonderful, enriching and fruitful ways you have supported and engaged in ministry, worship, outreach and friendship in the past year.

I am sorry that I am not able to mention so many of you by name, but I want you to know that your efforts, support and good work in 2011 have not gone unnoticed. On behalf of the whole Parish, I thank you for all you have offered to us. And for those many ministries that carry on all year long in quiet and unnoticed ways, I want you to know how significant and appreciated you and your ministries are to this parish.

There are, however, a few people that I must thank personally for the work they do on your behalf and for the support they have given to me. I am personally appreciative and very grateful to our two wardens, our two deputy wardens, our former priest assistant, our music director, our office administrator, custodian, honorary clergy, our treasurer, parish councillors, leaders and members of our many groups, organizations, guilds and committees, those who care for the altar and sanctuary, our lay assistant coordinator, Sunday School teachers, choir members, cantors, Acacia Lodge assistants, gardeners, lawnmowers, carpenters, driveway maintainers, banner hangers, readers, greeters, sidespersons, lay assistants, builders, painters,

light-bulb changers, volunteers and helpers of every sort, for the splendid manner in which you have given of yourselves throughout the past year. Thank you for the time and talent you so generously gave to St. John's. I am particularly grateful for all the members of the *Anglican Church Women*, who help to raise funds for our parish and who offer such warmth and gracious hospitality to many people, especially at teas and receptions following funerals and memorial services. Now while that is a general thank you, and sincerely stated, there are a number of people with whom I work very closely with that I would like to mention by name. First, there is our 'staff.'

I can't tell you how many times people have made a point of coming to me in the past year and saying how fortunate we are to have *Trish Holland* as our Parish Administrator. "I completely agree!" is my response to them. We are, indeed, very blessed to have Trish working for us in the position of Parish Administrator. She has taken the job to a very high level of excellence in a relatively short time frame and has improved the overall administration of our parish as a result. Trish is extremely efficient in carrying out her responsibilities. Her skill and professionalism in running our parish office, along with her responsible, reliable, and dependable manner has made major difference in the administration of St. John's. She handles many situations with ease, and her "people skills" have been greatly appreciated by all who come into the office or make telephone contact on a daily basis. Her dedication to this position, and the fact that she shows pride in her job—many times going far beyond what is expected of her—shows all of us the sincere and deeply caring person she is. Such high quality skill has allowed me to focus much more on the pastoral rather than the administrative needs of the parish. Our parish has benefited greatly with Trish's work and the many gifts she has brought to this position.

I offer my thanks also to *Dorylee Robson* our custodian, who has for yet another year shown us that her hard work and dedication in caring and cleaning for all our buildings is exceptional. Dorylee is one of our longest serving parishioners, having been part of St. John's since she was a teenager. It is clear that while her custodial position is a paid job, her faithful dedication and willingness to go beyond her duties shows us all that she has a wonderful ministry of care to this parish that she has loved all her life. I appreciate her loyalty and commitment to her job and this parish. I am grateful for the gifts she brings to this job which enables her to always see how she can improve things and make them better. I sincerely thank her for her keen eye in keeping things in perfect order around our church buildings.

I offer my sincere thanks to our Music Director, *Trisha Daniel*. In 2011, I have appreciated Trisha's knowledge in music, her gifts and skills as a musician, and the leadership she provides to St. John's choir in addition to her work with our cantors and soloists. I am thankful for Trisha's help and regular consultations in planning the music for our Sunday services and in the seasonal planning of music for some of the major liturgical celebrations in the church year. I am especially grateful for Trisha's availability and her willingness to provide musical leadership—often at fairly short notice—for funerals and memorial services, and the time she gives to meet with engaged couples when they are planning music for their wedding and her regular assistance at wedding rehearsals. I am aware (as are many of our parishioners) that the past year has been a difficult year for Trisha with the earthquake affecting many people and places dear to her in her homeland of New Zealand, and the death of her sister late in the year.

Our thoughts and prayers continue to be with her in the wake of year which contained some very significant losses for her.

In September of 2011 we sadly said goodbye to *The Rev. David Peterson*, our Priest Assistant. When David began his ministry with us six years ago I was so delighted that someone I had long known and respected was now able to join me in ordained ministry at St. John's. His warm presence was immediately welcomed and so well received by all our parishioners. His work was not only a huge help to me personally, but I soon saw that he brought many of his own gifts to offer this community. For the years he was with us, he offered them to us very generously as is his nature. I sincerely thank him for all those gifts freely given to us as a preacher, a teacher, a pastor, an overseer of our Sunday School and Youth Group. His ability and willingness to respond to many pastoral needs of our parishioners over the years was a huge help to me and a blessings to all who received his priestly care. I am grateful to have had these six years to work closely with David, and deeply appreciated his gifts for being: loving, caring, insightful, generous, humorous (I will miss his sense of humour and wit) and tuned into how people feel - all of these have touched us and I sincerely thank him. But I think it is his goodness and his kindness that especially blessed us. I will miss him very much. We wish him every blessing as he pursues his new calling in the field of education.

For another year I was once again very grateful for the presence, wisdom and support of our "Archbishop-in-residence", and retired Primate of the Anglican Church of Canada, *Archbishop Andrew Hutchison*. In the years since he and Lois have been in the parish, I have appreciated Andrew's availability to preach and preside from time to time at the 11am service, as well as leading Evensong on the fifth Sunday of the month. This is a great help to me personally and a wonderful support to our congregation. This year Andrew carried a heavier than usual load for us, filling in on many of the Sunday's (at both the 9 & 11 am services) when I was away on my sabbatical leave. For some of that time, he was also on call for pastoral emergencies. He has been a great teacher and mentor to me and I value his assistance more than I can say.

We have been very blessed over the years to have received the ministry of many retired clergy who have filled in as our honorary assistants. This past year saw fewer opportunities to receive their gifts, but I am very grateful for those who could assist me from time to time. I am most grateful for the occasions when *The Rev. Dr. David Rolfe*, and *The Rev. Lou Thornton*, were available when called upon in 2011. My heartfelt thanks to both David and Lou for their able assistance this past year in taking Sunday services, preaching, and assisting at funerals when asked. Sadly, we had to say goodbye at the end of 2010 to *The Rev. Horace McClelland* and his wife *Sheila*, when they moved to Qualicum Beach. Horace had assisted the clergy of St. John's since 1967 and I was so grateful to have had him to call upon in the years I have been Rector. At the end of 2011 (St. Stephen's Day) we were all very sad when we learned that Horace had returned to God, just shy of his 92nd birthday. I will always remember him with great fondness as a wonderful priest and a kind-hearted, caring soul who gave so much to the church and to the world. He touched the lives of countless people, most notably the lives of hundreds of students from his years as Chaplain and Headmaster at Shawnigan Lake School. He will be deeply missed by many of us. *Rest eternal, grant unto him O Lord, and let light perpetual shine upon him. May he rest in peace and rise in glory.*

Perhaps the two people I have worked closest with in 2011 are our two outstanding Churchwardens, *Jean van Dyk*, (People's Warden) and *Ken Norton* (Rector's Warden). I give grateful thanks for the many talents and gifts of both of these fine people. I was so pleased that Ken accepted my invitation to be my warden for the year of 2011. My greatest concern was that Ken would take on too much as he already wears so many hats of leadership in our parish. He assured me that it would not seem like a big jump from what he was already doing. However, there were many times when I noticed it was Ken who was here at St. John's - more than anyone - in his efforts to meet his many responsibilities. When there was a snow fall, he would be out shovelling; when there was a maintenance issue at the church or the rectory, Ken would be on it. In addition to this he is also our *Parish Treasurer*. In 2011, Ken was appointed for another year by Parish Council as Treasurer and was elected as a member of Parish Council. Ken has kept excellent and up-to-date financial records for us this past year. His ability to articulate and communicate financial reports to Parish Council; annual budgets to the whole parish, and answering parishioner's individual, financially-related questions is very much appreciated. Ken's appointment as Treasurer comes to an end after our next Annual General Meeting. On top of all this, he also helped with the co-ordination of September Festival! And there are just too many other things he does for all of us to list here in this report. So, I am inclined to conclude that as Warden, Ken has indeed done quite a bit more than he was 'already doing'. In addition to all of this, he offered me his unconditional, unwavering support. I am so grateful to have him to call upon and work with him so closely for good of everyone in this parish. On behalf of all our parishioners, I offer my heartfelt thanks to Ken for all he has done for us in 2011.

At our AGM in February 2011 the parishioners elected *Jean van Dyk* as People's Warden. This was the first time Jean had taken on the ministry of churchwarden. I know you will agree with me when I say that she faithfully and generously carried out all the duties that have come with this position with energy, enthusiasm and grace. There are many things that churchwardens are responsible for in a parish, some of which are listed in the Diocesan Canons and some are laid out in our own parish guidelines. They range from working with the incumbent on any number of matters - including the management of our cemetery - to seeing that all properties belonging to the parish are in good repair and properly insured. In addition to fulfilling these responsibilities Jean gave a tremendous amount of her time and energy as People's Warden to our Sunday School; organizing clean-up days for the cemetery and church yard; and was involved (as part of the Welcoming Committee) with our St. John's booth at the 2011 Cobble Hill Fair. These are just a few among many activities that Jean readily gave her time and energy to at St. John's in the past year. Her warmth, her helpful nature, and her compassionate heart meant that people felt comfortable approaching her with any number of matters or concerns. Above all, she was a huge support to me, and would often check in with me to see "how I was" and ask "if there was anything she could do" for me. I have always appreciated her perspective on the many issues that came before us and I greatly valued her views and her prayerful thoughts on the day-to-day matters of the parish. On behalf of everyone at St. John's I offer my heartfelt thanks and gratitude to Jean for all she did for us as People's Warden in 2011.

In the last year we were also blessed at St. John's with two wonderful Deputy Wardens: *Margaret Haley* and *Ken Conrad*. Margaret and Ken gave much of their time to us serving on Parish Council and as members of St. John's Executive - a group that meets in between Council

Meetings. Both Margaret and Ken brought their insight and wisdom to the issues our parish faced and the projects we took on in 2011. It is a great benefit not only to our two churchwardens to have deputies to call upon and help share ideas and tasks, but also to our entire parish. I very much appreciated their perspective and their willingness to exercise this ministry of leadership among us in 2011.

Many people worked very hard to ensure that *Sunday School* was offered throughout the year (even in the summer months), and I especially want to thank *The Rev. David Peterson*, coordinator of Sunday School until his resignation from the Parish in August, *Jennifer Perry*, *Jean van Dyk*, and *George Power* for their leadership and dedication throughout the year.

Last, but by no means least, I offer my sincere thanks *Sandy Austin* and *Lynn Mills* for their work on the Human Resources Committee. Their task was to take the diocesan "Screening in Faith" Policy and begin the steps of implementation. One of the first steps was to take every position in this parish (volunteer and paid staff) and develop "position" descriptions, indicating the activities, and responsibilities involved, and the accountability of the position as well as assessing the risk of each position according to the Diocesan Sexual Misconduct Policy as being High, Medium or Low. This is a necessary and vital part of our life together in community. It is also crucial for us to ensure those within and those outside this church that this parish is a place of sanctuary. It took two years for this first step to be completed. Sandy was recognized in the diocese for her work and held up as an example for other parishes. In fact we have received a request from the Canon Pastor for copies of our position description. I am very grateful to Sandy and Lynn for their hard work in this area.

A Review of My Goals for 2011: How did we do?

In 2011 my goals came under four areas: *Worship Services; Staffing for Growth; Our Physical Space; and Connecting to the Diocesan Vision for Growth and Renewal*. With strong leadership from our Wardens and Parish Council members I recommended the following goals for us to work toward in 2011:

WORSHIP SERVICES

Goal 1: Examine the format of the contemporary service. Adjust this service with regard to layout, music, length of service, length of sermon, use of PowerPoint to project the service on a screen in place of the Sunday bulletin, and involvement of children and youth. Grounded in the Anglican tradition, examine how this service can meet the needs of seekers today.

Goal partially reached: The format of the contemporary service was examined this past year. Due to the way we worship as Anglicans we are limited in our ability to completely restructure the liturgy in ways that some people might want. We continue to gather together to worship, including both the Liturgy of the Word and the Liturgy of the Eucharist (Word and Sacrament). Occasionally one of the three readings might not be included, which shortens the service somewhat. PowerPoint slides are used every Sunday which has eliminated the printing of almost all leaflets for the contemporary service – although some leaflets are printed for those who prefer to use them. This year we saw fewer young families come to this early service – to this end a new gathering for families with young

children began to meet on Saturday afternoons in early December. It is my hope that as this group evolves it will be able to reach out to young families in our community and meet their need to gather, learn and worship together in a more relaxed, intergenerational manner.

Goal 2: Examine the number of services we offer each week, and when they are offered. If change is recommended, implement new worship schedule by the end of 2011.

Goal reached: Prompted by my plans to take a Sabbatical (June –September 2011) it was decided that we would reduce the services we offer on Sunday mornings by one. The 8am and 11am services were combined and offered at 9am, and the contemporary service moved to 11am. Upon my return to the parish in mid-September parishioners were polled and it was decided to switch these services – the contemporary service is now offered at 9am, and the traditional service at 11am. The 8am service was not reintroduced, due to the lack of resources and very low attendance. This seems to meet the needs of many parishioners, but certainly not all. As mentioned above, a new gathering for young families has been recently added on Saturday afternoons.

STAFFING FOR GROWTH

Goal 3: That we study the possibility of hiring a part-time youth minister (8 hours a week?) to work with the children and teenagers of our young families, thereby keeping the few young families we do have and attracting additional families to St. John's. If this is financially feasible, that we hire a part-time youth minister in 2011.

Goal not reached: due to a lack of available funding.

OUR PHYSICAL SPACE

Goal 4: To continue to examine how we can improve our church worship space, looking at design, layout, functionality, and flexibility.

Goal reached: The Buildings for Ministry Committee met throughout the year and continue to propose plans for us to consider with regard to how we can best use our worship space. Please see their report which outlines how the goal was reached in 2011.

Goal 5: To establish a new sign at the back entrance of the church, properly lit, to welcome our parishioners and those who use our space.

Goal not reached: The creation of a sign is not a large expense, but running hydro to the sign might be a little costly.

CONNECTING TO THE DIOCESAN VISION FOR GROWTH AND RENEWAL

Goal 6: To implement Bishop Cowan's invitation to all churches in 2011

Goal partially met: In his Epiphany Pastoral Letter to all churches of the Diocese in January 2011, Bishop Cowan asked "Because I believe God is active in the world and is calling us to life in Himself, how might I/we proclaim that Good News more creatively and invitingly?" In response to this invitation we have been spiritually enriched with the "Journeys in Faith"

sharing done by members of our congregation and I sincerely thank those of you who shared your own faith journey with us in the past year.

In the second part of the Bishop's letter parishes were invited to consider organizing an "old fashioned Parish Mission" for the renewal and building up of the church in this diocese. Parish Council asked me to take this suggestion to the parishes of the Cowichan Region, who considered this idea, but in the end no action was taken and the idea now rests back with us.

A Vision for our Future Growth as a Congregation in 2012

Setting goals for a new year is a challenging task. As always, these goals have to be measurable, and may take more than one year to be fully realized. However, I believe we are heading in the right direction. The following are my goals for the coming year:

PASTORAL CARE

Goal #1: Visit every parishioner in the parish. Now that Trish has taken on most of the administrative tasks in the office, I am more available to do what I was ordained to do: pray, lead the community in prayer, and care for all the parishioners of St. John's. As long as Trish remains in this position, working 35 hours a week, I hope to be able to meet with many of you in the coming year.

CELEBRATING ST. JOHN'S CHURCH IN SOUTH COWICHAN

Goal #2: Celebrate our 125th anniversary! Celebrate where we have come from, who we are today and what we want to become in the future. In addition to the events planned for this anniversary celebration, this is a time for all of us to ask: How does our church add value to people's lives in such a way that they cannot live without it – whether they know it or not? I see this as a great way to reach out to our local community and let them know we are here for more things than Christmas, Easter and September Festival. The initiative that began in Advent of asking the congregation to set their watches and alarms for 1:25 pm everyday to pray for our parish, its leadership and its place in the community was a wonderful idea. I ask that you continue to do this practice for the rest of 2012. I believe that this prayer will make an incredible difference. Please pray. I would like the whole parish to get involved with this goal and I will be asking the *125th Anniversary Committee* to take on the work of orchestrating the events around this great occasion in the life of our parish.

Goal #3: Discover ways to bridge the gap between our Church and our local community using resources such as Karen Armstrong's book *The 12 Steps to a Compassionate Life*. I always recall Gary Nicolosi coaching me with the words: "The church will need to learn to speak the language of culture while maintaining the language of faith". I think that this may be one way of doing this. Many in our culture today do not really care what we call ourselves (Anglicans, Roman Catholics, Lutherans, United Church members, etc.) but they

do care how we care for others, how we treat one another, and how we live this out in faith-based communities. I believe that the future of the church will most certainly be ecumenical and the sooner we realize this, the better. How do we live out our faith lives as Anglicans knowing that our future depends on our relations and connections to other denominations? I also believe that the future depends on inter-faith and inter-religious dialogue. What is it that can unite world religions, eliminate prejudice, and bring about more peace in the world? I think the answer to this question does not have to rest at the tables of the United Nations, but can begin right here in our own rural community. Compassion, as Karen Armstrong has pointed out in *Twelve Steps to a Compassionate Life*, is the key to uniting many world religions, especially Judaism, Christianity and Islam. I believe many in our local community would be very attracted to us if we engaged in this practice and this dialogue. I know they will closely watch how we might do this. For more on this I refer you to the *Rector's Sabbatical Report*. I will be asking our new Parish Council to help plan and implement this goal in 2012.

SUPPORTING OUR YOUNG FAMILIES

Goal #4: Support and build up the intergenerational Saturday afternoon gathering, designed to meet the needs of our families with younger children. Toward the end of 2011, I spoke with *Melissa Deener* and expressed my hope to begin a new form of worship and gathering together that would attempt to meet the needs of many families in St. John's Parish with young children. After sharing my hope for this type of gathering and some of what I was envisioning, I was pleased that Melissa agreed to take this on to oversee and put together a team to help plan such a ministry. At the time of this reporting, this project is still in its infancy, but my hope is that it will grow and flourish. I would like to see the parish support this intuitive this year and get behind it with their encouragement, their involvement, and most importantly, their prayers. The mission statement that has been developed is as follows:

Our ministry and gathering offers families and singles a new experience of church and an invitation to deepen their relationship with God. The format of the gatherings will foster greater interaction between individuals resulting in us getting to know one another on a more personal basis, strengthen the ties between generations and connect the church to the greater community. Through prayer, worship and studying the Word of God, we intend to inspire a growing yearning to be closer to God. Through sharing our learning with one another, we intend to take the lessons learned and the Love of Christ out into the world.

Goal #5: Study the possibility of hiring a part-time *Youth Co-ordinator* (8 hours/week?) This is a goal leftover from last year that I do not want to see shelved indefinitely, especially now that a new gathering for families with younger children is in the works. However there are a number of questions that this goal will need to answer. Some of them: Are there funding sources (i.e. grants) that we can access? Could those young families who attend the Saturday afternoon gatherings assist in funding this position? Are there other funding possibilities we should consider? Would someone be interested in offering financial support to this ministry on an on-going basis?

GROWING IN OUR FAITH

Goal #6: Organize a parish mission for the spiritual renewal of the members of St. John's.

Bishop Cowan gave us this commission in January 2011. I would like us to try and organize this within the next 12-18 months at St. John's. What is a Parish Mission? Parish missions began in the eighteenth century, mostly in England and in parts of Europe. They were brought to North America about a hundred years later. A parish mission is a preaching event conducted on consecutive evenings. The preaching centers on the Word of God as well as particular aspects of the Christian faith. This preaching emphasizes an individual's personal relationship with Jesus, a deeper sense of the parish community, and a greater consciousness of service within this community. A parish mission allows us to take some time to look at our life, values, and direction. It encourages us to ask: "What is really important to me? What am I doing with my life? What values do I have? Where does God fit into my life? What does my faith, my Church, mean to me?" It may take some time to find the right person to lead such a "mission," and their availability and certain funding costs will need to be considered. I will be asking the new Parish Council to strategize ways of implementing and funding this goal.

IMPROVING OUR WORSHIP SPACE

Goal #7: Continue to examine how we can improve our church worship space.

We need to finish constructing the lower dais and install an altar rail. We also need to determine how the upper area of the dais should be laid out so that this holy space (where the Reserved Sacrament kept in the Aumbry) is available for anyone who may wish to pray before the Blessed Sacrament while also being available as prayer-space suitable for groups such as Centering Prayer, Reading Groups, Advent and Lenten study programs and other small group gatherings. I will be requesting that the Buildings for Ministry Committee continue to assist in the implantation of this goal.

Conclusion

One of the first courses I took on my sabbatical leave was offered by one of the leading voices in congregational development in North America today, *Diana Butler Bass*. She presented some of her findings from her forthcoming book (February 2012) called *Christianity After Religion*. She reminded us that every denomination in every part of the world is currently in decline. She pointed out that it is not the churches fault, nor is it the clergy's fault that numbers are declining. Rather, it is a trend in the culture in which we live. The times we live in today are very, very different from the past. She assured us that we **do not** bear responsibility for the changes in our modern world, but we **do** bear responsibility for how we respond with the tradition we have. I began my introduction by referring to New Year's resolutions. I mentioned that there is a resolution that takes us away from the panicked, knee-jerk question and answer reaction: "What is wrong with the parish?/Let's fix it" to ask "What are we ultimately called to in our life together?/Let's be that". The resolution which is both personal and corporate at the same time is: **Resolve to live a life of great love**. Could this resolution be a way for us to responsibly respond to the changes we find ourselves experiencing in our modern world? One thing that has not changed is the larger, divine love that encompasses everyone and everything. How we participate in this larger (divine) love may perhaps be our calling now and in the years

to come. Resolving to live a life of great love can be the starting place, which can then have a ripple-effect on everyone we encounter. If we believe God is ultimately calling us to participate in this divine love, may our mission and ministry be shaped by this calling. Jesus has sent us into the world with this divine love – let's *be* that, let's *respond* like that and trust that it will make a difference. May this calling inspire us to embrace the challenges of growth and development that are before us in this parish in 2012.

I conclude this report with a very precious thank you – to my beloved wife, *Sarah Donnelly*. Sarah has been a constant companion and support to me as I carry out my ministry among you. I am grateful, more than I can say, for her continual love and care for me and for the person she is. I thank her for the countless ways she helps me do my work and for the many gifts she brings to this parish.

Finally, I thank you for giving me the honour of being the Rector of this parish for another year. In 2011 we have had to say goodbye to some very dear and wonderful parishioners – some of whom have returned to the heart of God, and others who have moved away. We have also had moments of great joy in welcoming those who have joined us either through the Sacrament of Baptism last Easter or by moving into our neighbourhood and becoming members of the parish. And we have also been able to celebrate the blessing of marriages and significant birthdays and anniversaries of other parishioners. Thank you for allowing me to accompany you through such times of joy and sorrow, new beginnings and painful endings in your lives. It is God who calls and enables each one of us to become the Body of Christ in this place. I pray that we will take our God-given place in this community with gratitude for all that we have received.

I look forward to the coming year – a milestone 125th as a Parish. May we all find that through our trust in God, through our faithfulness in Jesus Christ, and with collaborative efforts, the year ahead will bring us ever closer to God's reign of peace and justice for every human being.

Respectfully submitted,

The Rev. G. Scott Pittendrigh
Rector

Priest Assistant's Final Report 2011

In the last year as Priest Assistant I continued in my primary role which was to be a support to Scott as Rector. Support included preaching for the parish once every month, Acacia Lodge services (also once per month) and taking extra services such as funerals or weddings which Scott was unable to do. Much of my work was of a pastoral nature including hospital, nursing home, and home visits.

My work also included some teaching opportunities including *Living the Questions* Part 1 which had a small group but also a more lively group in *Jacob's Journey* which was a four-part session. Perhaps my favourite teaching moment was doing an Instructed Eucharist for the children on Palm Sunday. My thanks to Michelle Redfern and all who worked so hard setting up a great Easter experience for the kids. Many thanks also to the faithful and tireless Sunday School teachers Jean, Jennifer, Adrian and George and for those wonderful people who from time to time filled in. You were great to work with! Our youth group was very limited this last year and attempts were made to team with Sylvan United Church which were not successful.

During my time as Priest Assistant last year I also represented you and the Cowichan Region at Diocesan Council. I felt this gave me valuable insights into the state of the Diocese and I welcomed the opportunity to share them with you.

Lastly, I was glad to be able to fill in for Scott during part of his Sabbatical which I felt he well deserved. It was with much sadness that I said goodbye to you all in August and I was very grateful for all your kindness and good wishes. Judy and I deeply appreciated your kind gift and Scott's special personal gift of two garden gnomes (there are still 2 gnomes you haven't yet discovered in your office Scott!) St. John the Baptist is a terrific church – and thank you all for making it so! Every Blessing and there's always a space for you when you come to visit at Lake Cowichan.

Respectfully Submitted,

David Peterson.

Rector's Warden's Report for 2011

In thinking back over the activities within the parish over 2011 a suitable theme for parish life this past year might be ***Trial and Change Slowly!***

Following the stimulus provided through the deliberations of the Hub Church movement towards the end of 2010, the parish undertook a number of initiatives coordinated by various committees. The Hub Church Committee proposed changes to service times to better meet parishioners' needs and encouraged us to become "a church of the community" and to raise St. John's profile as Hub church in the South Cowichan. A continuing examination of the worship space was undertaken by the Buildings for Ministry committee to bring the focus of worship closer to the congregation and to consider structural changes to improve access and reduce mobility hazards. Providing regular information about, and seeking feedback to possible changes were considered essential communications and efforts were made to accomplish this.

The plans to adjust service times was given a nudge forward by Rev. Scott's plans for a period of Study Leave beginning in June so the summer period saw the early BAS service move later and the later BCP service move to a 9:00 hour with the early 8:00 Eucharist being dropped for the trial summer period. While questionnaire returns suggested that these changes would be acceptable, within a few weeks, members from both service times were finding the changes difficult to deal with. In spite of the service time challenges many found the experience of having a variety of visiting clergy to preside and preach, enjoyable and stimulating - many were familiar faces from former times.

Following an evaluation of the summer changes the consensus was to revert to the former service arrangements with services at 9:00 and 11:00. The 8:00 Eucharist was eliminated which some members found a great loss. Close to the end of the year a new offering has been initiated with families gathering on alternate Saturday afternoons for a time of games, songs and study for both children and adults.

Changes in the worship space were enhanced when St. John's was fortunate to be able to receive the beautiful oak altar from St. Andrew's, Cowichan Station. The evaluation of the worship space changes showed about 80% support for them, with a number of individuals anxious to see a new altar rail installed. A fund raiser during the year netted about \$1,500 earmarked for this project which is in the planning stages by the Buildings for Ministry Committee.

A long standing project to meet the objectives of the diocesan Screening in Faith policy has been completed. These guidelines ensure that all who are involved in parish programs find themselves in a safe and comfortable environment and that program leaders understand their responsibilities to ensure that these conditions exist. This work has involved the preparation of role descriptions for each of the committee and leadership roles within the parish and an assessment of the risk (responsibility for care) for each of these positions. Janet Power initiated this work and it has continued under the mandate of the Human Resources (HR) Committee with extensive drafting completed by Sandy Austin. This has been a major accomplishment and Sandy's work has been recognized by the diocese.

During the year we were reminded by the Synod Office of the importance of maintaining an up to date inventory and for the need to regularly convey copies of records and minutes to the Diocesan archives. This prompted a much needed sort through many of the old, stored records which were packaged either for the archives or for the garbage, as appropriate.

Our ability to communicate effectively is essential within a parish the size of St. John's. This has been facilitated by our Parish Administrator, Trish Holland, who maintains the parish web site with the weekly calendar of events, produces and delivers via e-mail the monthly calendar and weekly notices, prepares the Sunday bulletins (thanks to the team of bulletin folders) and provides regular information about special events and critical announcements via e-mail. (Anyone who is interested in, or has aspirations to take over, updating the web site should speak with Trish.) Parish Council and Executive minutes are posted regularly and Scott announces key events weekly. In spite of all this, there are times when there are more things going on at St. John's than individuals are aware of or can keep up with.

A new venture this year was the involvement of the parish in the Cobble Hill Fair – a St. John's booth was developed, informative materials prepared and a team represented the parish throughout the day. As a first time effort it was deemed a success with a number of ideas evolving for improvements in the future.

The coming year, 2012 will be St. John's 125th anniversary year and some initial plans are in place and volunteers, especially those with ideas for this anniversary year are encouraged to step forward.

While there are many spiritually uplifting and positive happenings throughout the parish we have not been able to involve the broader community to the degree hoped for, and while the membership remains relatively stable we have not been able to recruit sufficient Sunday School teachers or to retain sufficient children to maintain a viable Sunday School program – thus these are some of the challenges we face during our anniversary year. Since early fall we have been without the support provided by Rev. David Peterson who has returned to school. Thanks to David for the support he provided to Scott and particularly his encouragement for Sunday School and youth programs during his years with St. John's.

Thanks to the many whose names will appear in various committee reports to be presented at the annual Vestry meeting - their involvement in, and support for, the many ongoing activities of the parish are valued and are, in fact, essential for the vitality and spirituality of St. John's.

Ken Norton,
Rector's Warden

People's Warden's Report for 2011

I admit I took on the job of People's Warden with a fairly fuzzy idea of what that would entail: plenty of discussion with parishioners, bringing forward their concerns, and voting on issues. I experienced all of that and more throughout this year, growing into the job and learning more about the congregation and church.

In the spring, when Rev. Pittendrigh requested a leave of absence, we knew he needed rest and renewal. That necessitated a change in service schedules, based on parish response to a survey. Not everyone was pleased, and I worried. Then Rev. David Peterson resigned, and I worried more. The calm perspective of Ken Norton, and the competent professionalism of our Parish Administrator, Trish Holland, reassured me. All would be well. Scott returned and all was well.

Ministry to children has been and continues to be one of my first loves in the Parish. Together with Trisha Daniell, I coordinated the children's gift making day this Christmas. Parents and young people joined David Peterson and me on a trek through the Craig property in search of Palm Sunday ferns. Happily, boys and girls were included in the preparation of our Pancake Supper. In the fall, the Sunday School was without teachers or co-coordinator, and attendance

dwindled. Lessons were offered every week, however, until the Saturday gathering became a reality.

Under the excellent leadership of Sandy Austin and Lyn Mills, I participated in preparing the Screening in Faith position descriptions. Ken Norton introduced me to budget planning, archival searches, and performance appraisals. A small but willing group of us prepared the Rectory for new tenants.

The Parish goals for 2011 specified a renewed awareness of God's word in the church and community. With this in mind, the church established its first presence at the Cobble Hill Fair, under the chairperson, Kate McCabe. Thinking of the many summer visitors to this valley, I sent out notices of summer service schedules to the various motels, B&B's, and campgrounds in our catchment area.

In 2012, we will celebrate our 125th anniversary. Coordinator, Shirley Hardy has gathered a group of us to ensure that we mark it in style.

I have continued to work in my other chosen ministries; Grounds, Cemetery, and Welcoming Committees.

Over the year, I learned to value my fellow parishioners, take joy in my work, and trust in God more. It must have been apparent to all that I was nervous, unsure and ill-prepared. To our Rector, Scott, present Wardens Ken Norton, Margaret Haley, and Ken Conrad, and past wardens Janet Power and Adrian Rees, my thanks for endless support and guidance. A HUGE thank you to Trish Holland, who finessed my communications and made them correct in every way. I am aware of and grateful for the prayer support offered by all the congregation. Please continue to pray for St. John's and all of its ministries.

Margaret, special thanks for the *"be still and listen, Jean"* prayers.

Respectfully submitted,
Jean van Dyk

Deputy Rector's Warden's Report for 2011

I accepted this appointment from Scott for church year. Both Deputy Wardens attended most of the Executive Meetings and helped where needed. I think that the position of Deputy Wardens is a good idea and should continue. When Ken and Jean were away and for that matter Scott; the Deputy Wardens were used for number of different reasons; probably the most important to co-sign cheques out of the Parish Office. We attended a number of meetings outside the Parish; the most important were the Deanery meetings.

Respectfully submitted,
Ken Conrad

Deputy People's Warden's Report for 2011

During my time as Deputy Peoples Warden I have been actively involved in the following committees in addition to our regular Parish Council Meetings: The Executive Committee, Budget Committee, Human Resources Committee, Hub Church Committee and the Welcoming Committee.

In addition to attending the above meetings I have assisted with a variety of tasks. I gave a hand during the power washing of the rectory decks. That reminded me of days of yore; helped out Barb Norton with updating the Parish Directory; sorted and helped archive important information with the Executive; I had lots of fun with September Fest and clean up; shared music with the 'team' for Robbie Burns Night; attended the second Saturday Intergenerational Gathering which touched me very deeply.

A question arose in one of our Council Meetings regarding a Parish Emergency Plan in the event we have a disaster of one kind or another. We often think of earthquakes but we could be faced with unusual bad weather or a fire for example. We do have certain precautions in our church. You will have seen the lighted exit signs and the fire alarms, for example, but we do not have a St John's Church Emergency Preparedness Plan specific to us. On behalf of the council I asked the CVRD Emergency Preparedness Coordinator, Sybille Sanderson to come and talk to us in the summer. She used the CVRD Manual for Emergency Preparedness and highlighted areas we should take special notice of. As a result of this meeting the following actions have been taken.

1. Over the last 26 weeks Trish, our Parish Administrator has included helpful reminders for us, as individuals, so we can take some precautions at home if we haven't done so already. I hope that you found that helpful. I do realise that you may have been through a lot of this in your own neighbourhoods and that is good.
2. Regarding our church and surrounding buildings: we want to make sure that we are prepared as best we can and have a plan in the event a disaster happens, especially when the church is occupied. We are now in the process of compiling our own clear concise handbook for our parish:
 - The Anglican Church of St John the Baptist Facility Emergency PlanThis is a work in progress.

During my 'comings and goings' I have witnessed so much caring in our church and I am so glad to call St. John's my church home. Thank you all for your love, prayers, heartfelt encouragement and for sharing your time and talent so generously. In all these ways you enable our church to 'keep afloat'.

I close with a big thank you to our priest, Scott, to Ken Norton and Jean Van Dyk, our Wardens to Ken Conrad, a fellow Deputy, all Parish Council members, and Trish. I am so grateful for all your inspiration, help and encouragement. Bless you all.

Respectfully submitted,

Margaret Haley

Altar Guild Report for 2011

The guild is responsible for all that is required for each service. We provide candles, wafers and communion bread; and wine for Eucharist services. The hangings are changed for various seasons and for services of baptisms, weddings and funerals.

The guild decorates the church for Easter, Thanksgiving and Christmas. We also make crosses for Palm Sunday.

Two members are on duty each Saturday. **The need for new members is urgent.**

There is a flower chart in the narthex for anyone wishing to give flowers in memory of loved ones or in thanksgiving.

Respectfully submitted,

Marion Holmes
Peggy Tyler

Altar Guild Financial Statement – Year End

From January to December 2011

Opening Balance as of Jan. 1 st (as per bank statement)		\$721.60 =====
Deposits	\$590.00	
Interest	.34	
Total Deposits	<u>\$590.34</u>	
Withdrawals		
- Thrifty Foods Payment	\$393.76	
Total Withdrawals	<u>\$393.76</u>	
Balance as of Dec. 31 st		<u>\$918.18</u> =====
DEPOSITS: (as per bank statement)		
Jan., Feb., March	\$125.00	
Earned Interest	.07	
April, May, June	100.00	
Earned Interest	.06	
July, Aug., Sept.	275.00	
Earned Interest	.09	
Oct., Nov., Dec.	90.00	
Earned Interest	.12	
	<u>\$590.34</u>	<u>=====</u>

EXPENSES: (as per bank statement)
(Flowers)

Jan., Feb., March	\$288.00
April, May, June	83.36
July, Aug., Sept.	22.40
Oct., Nov., Dec.	<u>0</u>
	\$393.76

DETAILS:

Receipts from Thrifty Foods:

January 4, 2011	\$137.21
January 31, 2011	76.14
April 3, 2011	0
February 27, 2011	74.65
May 8, 2011	63.21
June 6, 2011	20.15
August 6, 2011	22.40
Total	<u>\$393.76</u> =====

Withdrawals: (as per bank statement)

March Statement:

February 8th	\$213.35
March 31st	74.65

June Statement:

June 1 st	63.21
June 16 th	20.15

Sept. Statement:

August 18 th	22.40
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Dec. Statement:

0

Total	<u>\$393.76</u> =====
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Prepared by: Rosalie Power

Date: January 4, 2012

Anglican Church Women (ACW) for 2011

ACW Mission Statement

To gather women in Christian fellowship to deepen and strengthen our own spiritual lives and serve in mission works at home and abroad through prayer, work and stewardship.

All women of the parish are invited to be members of this friendly and hard-working group. We meet on the first Tuesday of each month (from September to June) usually at 1:00 pm, in the church hall. We often have speakers from various organizations who help us broaden our view and understanding of both our local community and world-wide needs.

Although our mandate does not include a fund-raising component, we do manage to raise a fair amount of money every year; the major fund-raisers this year were the *Fall Supper* in November and *Jingle Buys* in December. **We also have catered several Memorial teas over the past year and this has contributed to our income.**

Attached is the Treasurer's Report for 2011 which shows clearly the many outreach groups we help support. This year was a banner year as we raised more funds than ever before.

This was my first year as President, and it has proven to be a joy for me, because of the amazing support of all of our members. I would like to take this opportunity to thank all the ladies in the group for their support and friendship - in particular, I thank Diana Williamson, Treasurer, and Mary Jickling, Secretary. We also could not run the ACW without the wonderful assistance of our three telephone convenors, Elizabeth Chanter, Peggy Tyler and Gerry Wilson. A special thank you also to, Bonnie Wadds and Sarah Conrad for stepping in to my shoes while I was overseas for several weeks in the Fall.

Submitted by:

Margaret McBride
President, ACW

January 5, 2011

ACW Treasurer's Report 2011

Opening balance Jan.2011		\$1919.97
Deposits		
Catering 6 Teas	\$1630.00	
Fall Dinner	1925.00	
Nativity Set	200.00	
Calendars	180.00	
Tea Tin at meetings	171.45	
Dues	272.00	
Crafts	43.00	
Donation	50.00	
Jingle Buys	811.00	
Bank Interest	0.02	
Total	\$5282.47	
Expenses		
ACW Diocesan Pledge and Bulletin	\$1,007.00	
Diocese A.G.M. Registration	50.00	
A.G.M. Travel	200.00	
ACW Cowichan Deanery Dues	15.00	
ACW Cowichan Deanery Lunch	110.67	
ACW Extra Cents Fund	100.00	
ACW United Thank Offering	100.00	
Tea Catering	97.89	
Fall Dinner	389.98	
Coffee Pot	55.99	
Foster Child	432.00	
Church Calendars	200.00	
Camp Columbia Bursary	600.00	
Precious Jewels	500.00	
C.M.S. Food Bank	500.00	
St John's Parish	1,000.00	
Total		\$ 5,358.53
Closing Balance		\$ 1,843.91

Respectfully Submitted,

D.L. Williamson

Treasurer

Buildings for Ministry Committee Report for 2011

This Committee, formed in June 2009, asked for and received a mandate from the 2009 Parish Council to explore the possibility and reasons for renovating not only the Sanctuary but the entire worship space, so that St. John's Church is able to offer a worship environment that is reflective of our ancient tradition as well as our mission to the current world in which we live.

It was agreed that the Committee would:

- explore the possibility of changes to our worship space at St. John's;
- make recommendations for change that reflects our ancient tradition as well as our mission in the current world; and,
- provide reasons for the proposed changes.

The recommendations for change were to be shaped by the following:

- the altar, lectern and baptismal fonts are to be focal points;
- the worship space must offer flexibility of use; and,
- the upper sanctuary space needs natural light and additional lighting.

The following activities happened in 2011:

- during the Sundays of Lent the interior space of the church was rearranged – pews along the sides were angled, a carpeted children's area was created, and pews were removed in the entrance area to create more space as people entered the church. This also allows us to give prominence to the baptismal font, which is intentionally placed at the entrance of the church to remind us that we enter into the Christian community through our baptism. The altar was brought down to the lower dais and the congregation was asked to receive Holy Communion while standing around the dais. This experiment was so favourably received by most (but not all) of the congregation that it was decided that the current set up remain in place for Easter and the foreseeable future
- the altar from St. Andrew's, Cowichan Station, was given to St. John's – a beautiful addition to our church
- Power Point slides continue to be used for the 9am service. This helps parishioners to participate in the service without having to use two or more books. The current set up is still a temporary one, and decisions need to be made re: the permanent installation of one or two projectors for this service and other activities in the church that would benefit from this technology (i.e. the Children's Christmas Concert and the Lessons and Carols services, where carols were projected onto the wall)

We remain in the midst of this project and must ensure that we keep moving forward. Due to our current financial situation the committee was reluctant to recommend to Parish Council the next steps that we believe should take place in the near future:

- the rounding out of the sharp corners of the dais
- the establishing of an altar rail so that parishioners have the choice of standing or kneeling when receiving Holy Communion
- making some decisions regarding the space behind the altar, which is currently being used (and greatly appreciated) by the Centering Prayer group and small study groups

The committee thanks the Stewardship Committee for the \$1,000 they raised at their Blooming' Brunch event for the restoration of the church worship space. The Anglican Foundation also matches funds raised by a parish for projects such as this one.

Current committee members include Sandy Austin, Sarah Donnelly, Phil Mills, Andrew Hutchison, Ken Norton and myself.

Respectfully submitted,

Scott Pittendrigh
Chair

Cemetery Report for 2011

It has been an interesting year again this year because we seem to come up with different reasons each year to warrant having an annual report.

We were kept very busy in the summer-time with funerals after being quite quiet in the late winter and short spring. It is the same this fall, as we have been quiet. In all, there were seven additions of cremated remains to the grounds: six in cemetery plots and one in the Garden of Remembrance. There were no full-body burials.

I was delighted to have such stalwart support again this year from Jean Van Dyk. Len Fraser, Trisha Daniels and Robert Weston did an excellent job in the grass cutting department. Our administrator, Trish Holland was a great help in being on top of all the idiosyncrasies that go along with satisfying bereavement.

More than one organization was interested in knowing: how many veterans we had in the cemetery? Where they were buried? And whether they could commemorate them with respect around Remembrance Day? It was a pleasant experience to see the white crosses and poppies in the cemetery for a month. Indications are that it may turn out to be an annual event.

We were so pleased that Trisha Daniels was very successful in organizing cleaning of the memorial stones and we were grateful for our guests Wilf and Jane Bruch, from the Old Cemeteries Society, attending to advise on conservation cleaning and historical record keeping. We hope that the monuments will continue to be well cared for. Thank you all, and don't forget the Cemetery Committee is always looking for help.

Granville Fountain
Cemetery Committee Chairperson

Centering Prayer Report for 2011

In Matthew 18: 20, Jesus says "For where two or three come together in my name, there I am with them". We, the members of the Centering Prayer Group, are the two or three (and oft-times more) who meet in the church every Tuesday morning at 11.00am to sit in silence in the presence of our Lord. Our group may have become smaller but we are faithful/full of faith and would be happy to have some more people come and join us.

'Resting in God' is the traditional explanation of Centering Prayer and consists of sitting quietly, and gently letting go of thoughts and feelings as they arise [and they always arise for everyone] with the intention of giving 20 minutes to God. The 20 minute 'sit' is preceded and ended by some quiet, reflective music. This time of quiet becomes an oasis in the busy-ness of life and sitting still, in silence, becomes a blessing, not a chore, which is renewing and sometimes lifesaving. We also practice 'Lectio Divina' – listening to a short passage of Scripture, reflecting on it and then responding to God's call to us.

In September, 7 of us went down to St. Philip's, Oak Bay to take part in the Centering Prayer Workshop led by the Ven. Christopher and Heather Page. This was very informative and helpful to those who are new to the practice.

We shall be holding our own Quiet Day “Be Still and Know a Taste of Silence in Cobble Hill” in the Church on Saturday, the 28th of April where we will practice some new ways of praying. We shall also, mainly in silence, prepare our lunch, do some gentle work around the church grounds and have contemplative sits. We look forward to welcoming our friends from other churches as well as from our own. Please come and join us.

Respectfully submitted,

Pip Woodcock

Church School Report for 2011

The beginning of 2011 saw this ministry clicking along just fine. Jean van Dyk gave notice in early February that she would be unable to continue teaching after Easter. A group of adults, young adults and children took part in a wonderful exploration of the Passion and Easter celebration. Our teachers Jennifer Perry and George Power continued until the summer. Individual volunteers kept the summer program going, using the all-ages special curriculum. At the end of that season, David Peterson resigned his duties in the parish, and we were left with no coordinator or teachers.

Jean resumed the classes until a solution could be found. Attendance varied between eight to zero during that time, but lessons were offered every Sunday.

In November, a group of concerned individuals met to decide on a different course. Under the leadership of Melissa Deener, parents, children and parishioners of all ages were invited to an intergenerational gathering on Saturday afternoons. This is now a vital and lively ministry. Prayers, singing, games and worship take place, with participation by all ages. The group continues to follow the “Sparks” curriculum, as well as elements from the Iona service and our Book of Alternate Services.

On December 19, there was a family Christmas party preceding Trisha and Eve Daniell’s junior choir presentation.

Blessings and thank you to all who made this transition possible; Melissa Deener, Pip Woodcock, Adrian Rees, Michelle Redfern, Margaret Haley and George Power.

Submitted by Jean van Dyk

Executive Committee Report for 2011

In 2011 the Executive Committee of St. John's Church consisted of: our two Churchwardens, *Jean van Dyk* and *Ken Norton* (who was also serving as Parish Treasurer; our two Deputy Wardens, *Margaret Haley* and *Ken Conrad* and myself. This committee normally met monthly, (in- between the meetings of Parish Council) but on occasion met more frequently when the need arose. The primary purpose of meeting as an Executive is to discuss any business or financial matters concerning the parish that may have arisen since the last meeting of the Parish Council. This meeting also sets the agenda items for the forthcoming meeting of the Parish Council.

I would like to thank all the members of our 2011 Executive: who assisted me in my work as Rector and who served this parish so faithfully and generously in giving their time and energy to the work of this committee in the past year.

I look forward to welcoming the members of the 2012 Executive and ask God's blessing on this committee as it prayerfully carries out its duties and leadership responsibilities to our Parish.

This committee has a mandate to serve this Parish and now has a Position Description (as do all ministries at St. John's) to follow for all its members.

Respectfully submitted

The Rev. Scott Pittendrigh, Rector and Chair

Financial Gifts Secretary's Report for 2011

The numbers and individual amounts contributed to the parish and other charities for 2011 are as follows:

Over \$3,999 – 3 envelopes and 4 direct debits (DDs) totalling \$33,376
\$3,000 to \$3,999 – 2 envelopes and 8 DDs totalling \$37,325
\$2,000 to \$2,999 – 7 envelopes and 9 DDs totalling \$38,875
\$1,000 to \$1,999 – 11 envelopes and 19 DDs totalling \$44,049
Under \$1,000 – 45 envelopes and 21 DDs totalling \$27,678

My thanks go especially to Ken Norton and to Terry Mikkonen in Synod Office with whom it has been a pleasure to work.

Respectfully submitted,

Robert Weston

Greeters and Sidespersons – Report 2011

Book of Common Prayer service.

The task of having a full slate of volunteers to serve as greeters and sidespersons for the BCP service has been tested this year as a result of the adjustments to service times during the year.

However, because most volunteers were ready to modify their schedules to accommodate the time changes and, in some cases, attend services at times which were not their preference, most services have been well supported by volunteers in these important roles. The responsibilities for sidespersons have been reduced now that counting the weekly offering is not required – this now allows sidespersons to participate in the after service fellowship time and enjoy a coffee with friends.

We could certainly use additional individuals who might like to assist in this ministry – it demands a commitment to serving approximately once every four to six weeks. If you would like to assist or if you would be ready to take on the scheduling role please contact one of the wardens.

Appreciation is expressed to those presently on the schedule and a sincere **Thank You** is offered to Sandy Buchanan who, after many years, decided she would like to take a break from the Coordinator responsibility. Sandy faithfully handled the challenge of maintaining the Greeters and Sidespersons schedule for over more than twelve, I believe. Thanks Sandy.

Ken Norton

Grounds Committee Annual Report 2011

This group is still working without a co-coordinator. Nevertheless, vital chores have been done. Two yard cleaning sessions, one in Spring and one in late Fall, saw the bulk of the twigs and leaves removed. Only two or three volunteers showed up for these work parties.

Planter boxes were kept full, and the barrels beside the kitchen door have herbs growing in them. The garden under the new sign got planted with easy care perennials, and a drip hose is buried under the mulch. We can improve on this; with proper piping and sprinkler this Fall, a water line was added, and connected to the automatic system.

A late Summer trimming of the bushes surrounding our buildings kept the growth in line. In the Spring, the cherry trees are due for a pruning.

A few faithful mowers kept the grass neatly cut. Some discussion in the Cemetery Committee suggested a higher setting on the mower blade might be better for the grass, and may prevent small objects such as pine cones from being sucked into the works. Since the present mower is aging and was repaired several times last Summer, we may need to look into buying a new machine.

We are grateful for the donation of a new snow blower. Ken Norton has demonstrated it to an interested group, and will be willing to show it to anyone. We are prepared, should any winter weather turn to snow.

A few brave and true hearts need to be acknowledged for their efforts. Thanks to our mowers: Trisha Daniell, Robert Weston, Bob Dowker, Len Fraser and others of whom I am not aware. Special thanks to Len Fraser, now retired from yard work, for his ministrations to the mower, over and over again. Pip Woodcock has taken on the care of the sign garden, and watered it over the heat of the summer. Derek Woodcock, thank you for coming to the rescue after I had

pleaded for help in pruning and leaf disposal. Brigit O'Leary did a great deal of the pruning as well. And Doreen Deane, you always kept the back paths tidy. Thanks to Don Sperry, our walks were kept clean and the back driveway was graded, a huge job.

I conclude with an invitation to all to join in with the work parties as they are called. What better way to healthful exercise and fresh air, than caring for our beautiful church surroundings.

Submitted by Jean van Dyk

Human Resources Committee Report for 2011

Responsible Ministry: Screening in Faith Status Report: January 2012

A tremendous amount of work was accomplished by the HR Committee in 2011 especially Sandy Austin without whose diligent work we would not have progressed very far. Building on the work done by Janet Power and Sandy Austin, the committee tackled the massive task of completing the Volunteer Position Descriptions, (a whopping 43!) and the 4 Paid Position Descriptions. This task included understanding, revising and assigning the risk levels to each position. The HR Committee has also developed a Parish Confidentiality Policy. All have been approved by Parish Council.

In 2012 we will:

1. Communicate to the Parish the Safe Church initiative by the Diocese and the part that St. John's has and will be playing.
2. Meet with committee chairs to review the applicable ministry position descriptions and supporting documentation. Following a review of the descriptions with their committee, be prepared for discussion of potential changes.
3. Review the Responsible Ministry: Screening for Ministry Policy to determine how the screening steps will be implemented.
4. Send those people in medium and high risk positions (volunteer and paid) on Diocesan Sexual Misconduct training as soon as it is available.

The Diocese is looking for full compliance by December 2012. It should be noted that St. John's is well ahead of most other parishes in the Diocese. I would also like to add that the Majority of the Diocese's newly appointed Sexual Misconduct Policy Review Committee is from St. John's. ('nuff said)

Respectfully submitted by Lynn Mills with the major contribution from Sandy Austin on behalf of the Human Resources Committee.

Glory to G!d, whose power, working in us, can do infinitely more than we can ask or imagine!

Respectfully submitted,

Lynn Mills

Lay Assistant and Chalice Bearer Ministry Report for 2011

The purpose of this ministry is to assist the priest during the worship service, to read the Gospel and any readings that are assigned for the day, and to help with the preparation of the altar and the celebration of the Eucharist.

Chalice Bearers and Lay Assistants administer the chalice of wine during the celebration of the Eucharist and Lay Assistants are also called upon to participate during Special services, such as baptisms, funerals and weddings.

The current Lay Assistants are: Sandy Austin, Barbara Christofferson, Sarah Donnelly, Jean Gilraine, Shirley Hardy, Lynn Mills, Ken Norton, Gregg Perry and Carol Smith.

Our Chalice Bearers are: Sarah Conrad, Margaret Jones, Jennifer Perry, Pip Woodcock, and Eleanor White.

In the Spring, our Rector, with the assistance of Archbishop Andrew Hutchison held a training and review session in order to encourage interested parishioners to become comfortable with Lay Assisting and Chalice Bearing. As a result of this informative meeting, six new Chalice Bearers were trained.

We welcomed Shirley MacDonald, Petra Moorhouse, Dorylee Robson, Rachel Robson, Derek Austin, and Thom Ward.

Our parish was also given permission for Lay Assistants to act as Eucharistic Ministers, and a training session was held for them.

Respectfully submitted,

Carol L. Smith, coordinator
January 2012

Marriage Preparation Ministry Report for 2011

St. John's has been using the program *For Better and For Ever: A Resource for Couples Preparing for Christian Marriage* as we prepare engaged couples for their upcoming marriage. This ministry includes the participation of the engaged couple, the Rector, and a married couple in our parish. In the past we have had several couples trained to be sponsor couples. This year Melissa and Daniel Deener and Lynn and Phil Mills offered this ministry of hospitality and support to engaged couples who were married at St. John's, along with Scott and myself.

Marriage preparation at St. John's usually happens in the following manner: after meeting with Scott, the engaged couple is paired up with one of our sponsor couples. For five evenings these couples meet in the home of the married couple. Having completed a portion of the program before each evening (reading a few chapters and answering questions) the couples come together to discuss their response to the material. These discussions not only provide *marriage preparation* for the engaged couple, but also *marriage enrichment* for the sponsor couple. The one-on-one format allows for the individual needs of each couple to be addressed, and for trust and friendship to build between the couples that could continue to be enjoyed after the

wedding day. There is also the hope that the faith and commitment to their parish family witnessed by the sponsor couple is “infectious,” and that the newly-married couple will choose to continue to worship at St. John’s Parish, or another faith community, on a regular basis. Following their time with their sponsor couple, the engaged couple meets with Scott again to plan their wedding day.

Another option for engaged couples is to attend a weekend program that is organized by South Island Centre for Counselling and Training (formally known as “Island Pastoral Services.”) This format suits couples who find it difficult to commit to five evening sessions, couples who live in other communities, or couples who would prefer a more “lecture-style” format of learning, where personal sharing remains between the engaged couple alone.

I sincerely thank Melissa, Daniel, Lynn and Phil for assisting Scott in this ministry. As this is a ministry that Scott can effectively share with lay people, it makes good sense to involve, train and support those sponsor couples who desire to prepare others for their upcoming married life, and at the same time strengthen their own marriages. If you would like to be a sponsor couple please speak with Scott or myself.

Faithfully submitted,

Sarah Donnelly

Co-ordinator, Marriage Preparation Ministry

Mother’s Union, Cobble Hill, Report for 2011

Who are the Mothers’ Union?

The Mothers’ Union (M.U.) is one of the largest Christian organizations in the world with over 3.6 million members in 76 countries. Though our lives and our experience of the M.U. may differ widely, we are united by the shared belief in the importance of the family in God’s world. The Union is active in encouraging and supporting marriage and family life.

The purpose of the Union is to be especially concerned with all that strengthens and preserves marriage and Christian family life.

We are proud to inform the Parish that St. John’s Mothers’ Union is the oldest living Branch in the Diocese of British Columbia.

This year Mothers’ Union enjoyed a membership of seven parishioners, and at the time of writing this report we have a treasury of \$227.89.

This is mainly possible by the cooperation of the congregation in saving Country Grocer tapes. We ask that you please continue to support this project in the future.

Lorraine Coates was inducted into the Mothers’ Union by Bishop James Cowan at the Lady Day service held in Holy Trinity, Sooke.

Quiet Day was conducted by the Rev. Deborah Rivet at St. Peter’s, Quamichan.

The September meeting resulted in a change of officers.

Branch Leader: Hazel Quinton

Secretary: Lorraine Coates

Treasurer: Dorylee Robson

Jean Gilraine will be wearing many hats and tutoring the new leaders.

We continue to thank Shirley Hardy for her innovative ideas and boundless energy.

This year St. John's was proud to fill 226 Shoeboxes for Operation Christmas Child through Samaritan's Purse to be distributed to fourteen countries. To cover the shipping costs of the boxes, Shirley with Al and a great committee produced the "Fifties Gala": a fabulous night of fun and entertainment. A huge success, they raised over \$3,000.00, with funds to be carried over to the 2012 project. Congratulations to all who participated.

A donation of \$500.00 was sent to Northern Clergy from M.U... We continue to support Canada Comforts; Ethel Heans keeps producing new-born baby bonnets and knitted items, and many ladies in the church donate bears and sewn items throughout the year. Bouquets to Betty Halliday for giving full support to every meeting and project.

We were delighted to share our funds at Christmas by covering the cost of the Advent candles.

Baptisms are the highlight of our year! In April, Adrian Achurch and Amie Uzzell presented their baby daughter, Paige Erin Uzzell Achurch. In July, Dwight Siemens and Rachel Perkyns presented Theodore Richard Ernest Siemens. Mothers' Union provided the celebration cakes to the families.

We pray that the New Year will strengthen Mothers' Union with new members and challenging activities, so that we may continue our spiritual journey in supporting family life.

Respectfully submitted,

Hazel Quinton,
Branch Leader

Music Ministry Report for 2011

Preparing this report, I looked at the one I'd submitted in 2007. Wish list - a replacement for the organ; a screen and tech for projection; all completed, and I continue to be very grateful to David Rolfe for the electric pipe organ. The choir personnel are very loyal and the same reliable names are still in the choir stalls, no matter how and when I berate and cajole them! So we're always here, always looking for ways to improve and support our work, and we enjoy this and hope our efforts are equally rewarding to you.

This year we again had a barbershop quartet - with retirees including a school principal, a cabinet minister, a diplomat and an archbishop, I privately referred to them as the Glitterati Quartet. This time Tony Abbot was filling in for Robert Weston, who was away in Europe, and Al Hardy, Ken Norton and Andrew Hutchison were the other members. They performed at September Festival and again at the centenary celebrations of St. Francis Xavier church in Mill Bay. As Andrew said, with that honorarium in

hand, they were Professional now! Money well spent on straw boater hats. Look for this entertaining act again at a September Festival near you.

A children's Christmas Choir was formed in the fall, directed by Eve Daniell. Our hope was to make these young newcomers familiar with and welcome at St. John's, and we had a delightful evening on December 18th with a full church enjoying a carol-sing, and the young choir performing three traditional Christmas carols and hearing the Nativity Story read by an elegantly-gowned and impressively-hatted archbishop/grandfather. Thanks to the readers who gave background information and to all who helped make this such a charming event. If Eve has recovered from her recent skating accident we may try to reassemble this group for an Easter sing-along.

My particular thanks to our loyal singers, Doreen Deane, Romey Pringle, Bonnie Wadds, Barbara Christofferson, Ethel Heans, Margaret Jones, Tim Metherell, Al Hardy, Ken Norton, Robert Weston, and 'on leave', but we want them back, Sam and Carol Smith, Mary Harrison, and John Rose. A special welcome to the new (young!) face of Jared Cotton in the baritone section of the choir. Grateful thanks also to those who support us in many ways; the endlessly patient and cheerful Trish in the office, Lee for the enjoyment he shows in participating in music at 9.am, Eve for her willingness to sing as needed, Scott who remembers details and encourages us.

This year's big project - buying the grand piano! Please watch for details shortly as we get underway raising funds so we don't have to watch the grand piano be taken back by its owner and return to using the upright piano from the hall. You don't want to see your music director whimpering.

Respectfully submitted,

Trisha Daniell,
Music Director

Outreach Committee Report for 2011

OUTREACH STATEMENT OF PURPOSE

In response to God's love and generosity, the Outreach Committee seeks to reduce the injustices of the world.

The Committee encourages the congregation of St. John's to respond in specific ways to address needs of people, locally, nationally and internationally.

Members of the Outreach Committee are involved with, and reports on, one if not more, organizations. During

2011 the committee as a whole put on six fund-raising events, the Habari, a concert, and 4 Soup and Buns lunches. The committee consists of Anthea Jordan (Sec.), Marj Fowler (Sylvan), Jenny Balme, Betty Halliday, Margaret Jones, Maude Krokosz, Nonah Pite, Janice Rees (new member), Sam Smith, Tricia Tate, Eleanor White, and Joanna Weston (chair).

We have had excellent speakers on all the Outreach

Sundays: in January the Rev. Bob MacRae spoke about Sorrento Centre; in May Pat Munro and Don Bright gave a presentation on Aboriginal Neighbours; in July Sister Brenda told us about the background and works of the Sisters of St. John the Divine; and in October Garth Harvey and Janis Feurer spoke of the Cowichan Family Caregivers Support Society.

We have also supported or shared information about the following organizations:

ABORIGINAL NEIGHBOURS: A web page is being created for the organization. The meetings alternate between Victoria and North of the Malahat. Members attended meetings with Robert Morales, one on Partnering for Prevention, another on Crisis on Tap-Water for Life. In June there was an art show of aboriginal artists at the Victoria Art Gallery. The Elder Project encourages aboriginal children to talk to their elders and write about the elders' stories. Another Aboriginal Neighbours group is starting in Courtney. A Truth and Reconciliation meeting will be held April 13 and 14, 2012, in the Victoria Conference Centre.

AFRICA COMMUNITY TECHNICAL SERVICES (A.C.T.S): The ACTS donation cards continue to be available. Over the last 40 years, with little overhead, A.C.T.S. has improved many lives in Uganda, beginning with the water projects

CAMP COLUMBIA: Steve and Karen Beal, a husband and wife team, worked as Director and Administrator of Camp from March 1 - October 31. Rachel Robson worked there as a Youth Leader for the summer. Robert Weston attended the spring work-party; the cabins were scrubbed out ready for Summer.

The stage area that St John's helped finance was much used during the summer. The diocese has decided not to run programs at Camp Columbia next year, because of the cost of the upkeep of the buildings. Programming will be run locally instead.

CHRISTIAN ACTS REFLECTING THE SPIRIT (C.A.R.T.S.):

Scarves were knitted by parishioners at St. John's and Sylvan United. Boxes of scarves were sent down after Thanksgiving to be distributed to the homeless in Victoria. More boxes of scarves were given to Warmland House at the end of October.

CLEMENTS CENTRE SOCIETY: Their new upper floor complex has received its occupancy permit and will be rented to needy, challenged people. The Society collected 1800 pairs of socks and donated them to various organizations. The Society has a sign and logo "Diversity at Work" that is displayed wherever they have clients working.

The Society has purchased land in Duncan and has applied for accessibility funding with which to build a new facility. It held an Open House for the new South Cowichan Clements, 3625 Cobble Hill Road, in April, and their AGM was held in June in Duncan. The Clements Centre clients do recycling for a few local businesses:

pick up, keep the area clean, sort and deliver to Encorp. The proceeds go towards their Christmas luncheon when they take approximately 90 participants to lunch at the Cowichan Cultural Centre.

C.M.S. FOOD BANK: St. John's parishioners have been ever-generous and willing supporters of the food-bank through donations and commitment of time. The Food Bank, which is no longer distributing clothing, donated

2 turkeys and some chai tea base for the Habari. The BEAT group from Brentwood College put on a Hunger Banquet to raise funds for the Food Bank. C.M.S. now has an excellent handyman. Big Bag Sunday was held at St John's at Thanksgiving with a basket at the back of the church for monetary donations.

EL HOGAR: At present St. John's is partially supporting a 13 year old, Abner Rodriguez, in the Agricultural program. It takes \$1500 a year to support a child, \$125/ month for 12 months. The

new director is Matthew Engleby from New Jersey. A Sylvan parishioner made Christmas swags again as a fundraiser for El Hogar at St. John's.

KENYA: Maurice emailed pictures, which were posted on the Outreach board, of his shop, his sister's children and of himself working. Two small accounts were amalgamated and the money sent to Mary Bunyasi of Omwabini, a registered charity, in Kenya. It will be used to build a house for a homeless family.

The Marimba Band provided entertainment at the Habari dinner in March and the Cowichan Camerata String Orchestra gave a concert in November in support of the Nursing position at the Eldoret clinic and for necessary medical supplies.

NEPAL EDUCATION FUND: The funding for the Women's Education program was slow to arrive in the spring. A tea, garage sale and golf tournament held during the summer all went well. Fundraisers cover the higher costs for administration. All funding from sponsors goes directly to the programs in Nepal. Susan Marshall and her husband spoke to the Men's Fellowship group and were well received. Susan ran into more regulations than previously when she went to Nepal in the fall; she wasn't allowed to take some of her luggage, which included clothes etc., for distribution to the children, into the country. She ended up paying large import duties and will work out a different way of taking things into the country.

P.W.R.D.F.: PWRDF was/is involved in the Japan disaster relief. Any and all parishioners can sign on to the PWRDF website to receive quarterly updates. Renewal forms will be dealt with in the church office in future. David Fitzsimmons, of St. Peter's Campbell River, is the new Diocesan rep to PWRDF

SORRENTO CENTRE: Each associate received 2x\$150 gift certificates to encourage people to attend, but the cost of ferries and gas is probably a deterrent to many from the Island. One member and another parishioner much enjoyed their week at the Centre. The Sorrento Associates Thanksgiving weekend was being held Oct 7-10, with another member and her family attending.

Sorrento held an Online Auction, raising funds to replace all the beds at the Centre.

SYLVAN INTERFAITH: The United Church has sold Camp Moorecroft near Nanaimo for \$4 million. It is to become a public park. The Outreach committee held an Indigenous Rights Education and Banner-making event on June 4th. Banners made by Aboriginal Neighbours, Sylvan and Sylvan youth were sent to Ottawa for June 20 about the plight of the Aboriginal people. Sylvan's newsletter, 'Celebrating-a-round', comes out quarterly.

One parishioner of Sylvan United collects beer cans and sells flowers to raise funds for El Hogar. Another parishioner represents "United Voices" in opposition to the proposed oil pipeline going from the Alberta Tar Sands to Texas.

Sylvan United has met the El Hogar financial goal for 2012 and is raising funds for 2013.

Sylvan is very involved in Kairos and meets the 3rd Tues. of each month at member's homes. They are focusing on Aboriginal affairs.

Sylvan sends a lot of clothing to Our Place and sent 40-50 Angel gifts there.

The Sylvan Youth Group is fundraising to go to Slave Lake to help with rebuilding after the fire. Once a year Sylvan supplies the food for the luncheon put on by the U. Vic Chaplaincy.

THRESHOLD HOUSING: Mark Muldoon is the new Executive Director. They need pots & pans for the boys' house, sets of new dishes, arts and crafts supplies. A vegetable garden has been started at the girls' house; New Life skills programs have begun. Bus passes are purchased to help the residents get to school and work.

They always need twin bed-in-a-bag sets. Each youth gets one when they arrive and when they leave they take it with them.

WORLD DAY OF PRAYER: Many people went to Duncan United Church which was well attended. The pastor of the Cowichan Christian Church didn't want to use the service prepared by the women of Chile. The next one will be held March 2, 2012, put on by the Catholic women and held at Sylvan United Church

WARMLAND HOUSE: In April St Peter's Outreach Committee started a monthly foot care clinic at Warmland House with Pearl Stoker commissioned as the nurse in charge.

A workshop was held prior to the first clinic to train volunteers, several members of St. John's among them.

Lunches of soup and sandwiches are prepared in clinical conditions; each church takes a turn to do this. Socks, towels, gently used shoes, etc., are stored at St. Peter's as Warmland doesn't have storage space. One member picks up left-behind clothes from Shawnigan Lake School for donation to Warmland House and Our Place.

A chiropractor goes every Tuesday, a nurse every Wednesday, and a doctor once a month. The women from St Peter's put together personal items in attractive cloth bags as gifts for the clients for the December clinic. From 12 to 16 clients are served at any one clinic. It is much appreciated.

2011 BUDGET: Outreach doesn't have a set budget but would like to have one for honoraria and larger expenses. As it is, Outreach holds a set of events that raise funds for our dispersal, which is achieved through Ken Norton. We are always deeply appreciative of Ken's financial expertise and support of Outreach projects.

During 2011, St. John's, through Outreach, has contributed to:

EASTER OFFERING: PWRDF 25%; Camp Columbia 25%; Nanaimo Correctional Chaplaincy 25%
SEPTEMBER FESTIVAL OFFERING: 25% each to: St Jude's Cathedral, Warmland House, Clements Society, and PWRDF. CHRISTMAS OFFERING: PWRDF 50%, Council of the North 25%, Cowichan Valley Hospice 25% Proceeds from the Habari and the Cowichan Camerata String Orchestra concert went to the clinic in Kimngoro, Kenya.

Proceeds from Soup and Buns on 5th Sundays went to the organization that the speaker represented, i.e. Sorrento Centre, Aboriginal Neighbours, the Sisters of St. John the Divine; and the Cowichan Family Caregivers Support Society.

We have also discussed other organizations such as Precious Jewels, Compassionate Warehouse, the Cowichan Family Caregivers, Community Kitchens, Victoria Cool- Aid, Palestinian refugees, South Island Counselling, Abbeyfield Housing, Nanaimo Correctional Chaplaincy, Duncan Child and Family Services. Members wrote to politicians and government and other organizations to protest various injustices.

Various people outside the Outreach Committee give generously of their time to Our Place, the Shoebox ministry, Compassionate Warehouse, the Heart & Stroke Foundation, the Samaritan's Purse, World Vision, and numerous others. None of the above could have been done without the generous financial and practical support of the St. John's congregation. We are continually grateful for every moment and dollar of the help that St. John's gives to those in need, thanking God for your continued generosity. We pray that God will always bless you all with love and compassion.

Respectfully submitted,

Joanna M. Weston

Parish Administrator's Report

The church office is a hub for parish communications and a busy place! This year in addition to regular duties, I embraced the weekly tasks of updating the website, creating Power Point presentations and counting offerings (resulting from a procedural change at the behest of Bishop Cowan). Prompted by Scott's sabbatical, I have also taken over revising the voice mail messages on our phone system. Regular routines include responding to visitors, calls, emails and mail; producing service leaflets for Sundays, funerals, baptisms and weddings; drafting intercessory prayers; looking after facilities bookings, insurance, and key accountability; administering cemetery affairs; updating our advertising; and preparing the monthly Parish Council Minutes. I produce the Welcoming Booklet as needed and compile the AGM reports in January; update the Anglican Journal mailing list; and assist with completing the Parish Annual (statistical) Report. Periodically, the office serves as the functional "box-office" for a variety of events including the Robbie Burns Supper, Blooming Brunch, the ACW Fowl Supper, and *Outreach* concerts. This year I was privileged to serve as a member of the September Festival Planning Team.

I have discussed the relative efficacy of our print and electronic communications with Scott and would like to see this pursued in a more focused way so that we get the word out in the best way possible to the intended audiences. Your feedback is welcomed!

I attended three professional development events this year: the Cemetery Seminar (with Granville Fountain, Jean van Dyk, Rev. Scott and Ken Norton), the Safe Church workshop led by Canon Pastor Marion Little, and the Diocesan Ecumenical Parish Administrator and Secretary's Workshop, at which I facilitated the roundtable discussion.

Dorylee Robson faithfully monitors facilities bookings that may require her keen attention and no small detail regarding the general care and maintenance of the premises escapes her. Dorylee has graciously "held down the office": answering calls and taking messages on a few occasions. We have been fortunate in having Linda Isaak available to provide coverage in the office when required, so I have not needed to train relief personnel; however, with Linda wanting to back away from this role, a long-term solution will be needed to ensure the flow of work in the office during vacation and other leaves.

The leaflet-folding ladies are a pleasure to work with; they manage themselves well and provide a much-needed and appreciated service to our congregations. My sincere appreciation to these people and many others for their generosity in offering and sharing their time for the many labour-intensive tasks that occur throughout the year.

Thanks to each of the people with whom I work closely for their special gifts, given with generous hearts. I have often been uplifted by their and many of your prayers, care and kindness. It is a joy to be in this place and have the opportunity to see and feel the expressions of love you have for one another and this community made manifest in the work that you do and the way you do it.

Submitted with thanks,
Trish Holland

Pastoral Care Ministry Report for 2011

I am delighted to report to you that in 2011, our Pastoral Care Ministry continued to faithfully serve the parishioners of St. John's. This ministry was especially helpful in reaching out to those among us who are shut-in and unable to regularly attend Sunday worship due to declining health issues in both short-term and long-term situations. Our two teams were able to offer care, comfort and home cooked meals to a variety of people and families who had particular pastoral care needs this past year. This outreach ministry has an established mandate that is grounded in the following:

Given the understanding that Jesus is asking us to

- Feed those who are hungry
- Give a drink to those who are thirsty
- Visit those who are sick or imprisoned

pastoral care at St. John's Church is structured to assist the Rector in offering pastoral care in two main areas:

A Pastoral Care Visiting Team – where members commit to:

- Visit one or more of our parishioners on a regular basis for a length of time dependant on the needs of each parishioner
- Attend a monthly meeting with all visiting team members and the Rector in order to provide ongoing communication and ensure continuous care – meetings are held on the last Friday of the month

and

A Meal Ministry Team – where members commit to:

- Ensure that nutritious meals are available to our parishioners and their families during times of emergency or profound loss. Frozen meals are kept in the freezer in the church kitchen. This has been an ideal ministry for those who love to cook, and/or prefer to work "behind the scenes"

This ministry is open to any who feel called to help in these two areas. Some of our parishioners thirst for your company, conversation and prayers; some are fed with good meals

made with love; and some are “imprisoned” or isolated in their homes, a hospital bed or an extended care facility and long to be remembered and visited. Appropriate screening, and training is done for all those involved in this ministry. Orientation with the chaplain at Cowichan District Hospital is also arranged.

Currently, the following parishioners are members of the Visiting Team: *Jenny Balme, Mary Jickling, Hazel Quinton, Adrian Rees, Tony Turner, Peggy Tyler, Pip Woodcock* and several parishioners assist *Maude Krokosz* who ably coordinates the Meal Ministry Team. I sincerely thank all of you for your dedication and commitment to this ministry in 2011 and look forward to working with you in 2012.

Respectfully submitted,

The Rev. Scott Pittendrigh,
Rector and Chair

*The Pastoral Care Ministry Team of St. John’s Church...
God’s compassionate presence in action!*

When you pass through the waters, I will be with you... Is. 43:2

Property Committee Report for 2011

The Property Committee, as such, has not functioned as a formal committee for the duration of the year. As a result, a number of the repair and maintenance issues which had been previously identified have not been addressed adequately.

Fortunately, the church, hall and Pastoral Centre are in reasonable condition with no critical needs, although parts of the Pastoral Centre are badly in need of interior cosmetic work – a new paint job is urgently needed.

Most work completed this year has been of an essential nature and has been carried out by volunteers available at the time of need.

Early in the year, the rectory required some work to see it readied for new tenants – carpet was replaced in the basement, doors re-hung, safety elements inside and outside were addressed and kitchen plumbing was upgraded. However, it still requires a significant amount of work. Arrangements for re-roofing have been made with the expectation that this work will be completed in early 2012 – this is essential as a tarp has had to be installed to reduce the amount of water leaking into the building with each rain storm. The deck requires repair in several areas and other exterior maintenance and painting are urgently needed. Interior redecorating was undertaken by the tenants with materials provided by the parish.

We have been fortunate to have the services of Don Sparrey who has overseen the electrical needs (light bulbs, timers, etc.) and a high degree of cleanliness has been maintained throughout the buildings by Dorylee Robson who is also a dedicated monitor of any maintenance needs she observes through her janitorial work.

Thanks also to Jean van Dyk, Adrian Rees, Tony Turner and Thom Ward for their assistance with various maintenance needs during the year.

It is hoped that a new Property Committee will be in place early in January 2012 so that a plan for the 2012 maintenance schedule may be established in the very near future. In addition to planning for regular maintenance this will also consider an assessment of possible upgrades to existing equipment/facilities to address environmental issues (dual flush toilets), reduced operating costs (replacement of inefficient electrical equipment) and better functionality (dimnable lighting, etc.)

Any interested parishioners are invited to join the committee or to indicate their readiness to share their area of interest or expertise on an occasional or “when available” basis.

Ken Norton

Rector’s Sabbatical Report for 2011

A Bridge called Compassion

INTRODUCTION

After taking the first month of my sabbatical “Renewal” leave from the parish to rest, followed by my annual four week vacation, I set off for Lafayette, Oregon to spend ten days of silence with the monks at the *Trappist Abbey of Our Lady of Guadalupe*, nestled on 1700 acres in the Willamette Valley in Central Oregon, the abbey is surrounded by rolling fields of wheat, oats and some of the best vineyards in the West. In addition to praying the daily offices with the monks (five a day) in their beautiful new abbey church—some days this involved getting up at 4 am to pray the first office of the day: “Vigils” with them—I used the days to walk the many surrounding trails, practice contemplative prayer and read. My reading focused mainly on the book I had brought with me for this purpose – the latest by the well known religious historian, Karen Armstrong, called *Twelve Steps to a Compassionate Life*. I also read along with this the book *How to Be Compassionate: A Handbook for Creating Inner Peace and a Happier World*, by His Holiness the Dalai Lama.

For the rest of my time at the abbey I immersed myself in the study of the “science of compassion”. This sounds like a technical term, but one that adequately describes the overarching study of a way of being that is found in all the Monotheistic religions (i.e. Judaism, Christianity, and Islam) and of course in its earliest known expression and practice in Confucism and Buddhism.

From there I went to Bend, Oregon where I spent three weeks in a hermitage called “Common Ground” run by an ecumenical organization called *The Sacred Art of Living Center for Spiritual Formation*. This is an organization that specifically looks at end of life and grief issues and has developed something called *The Anamcara Project*. Anam Cara is Gaelic for “soul friend” which teaches trained individuals how to provide this to someone throughout their whole life. It is about “the art, science, and practice of sacred relationship”. While I was not specifically working on the Anam Cara Project or other programs run out of the SAL Centre, I appreciated having the use of the hermitage and meeting regularly with, Richard Groves, who along with his

late wife, Mary, is the Center's Director and Founder. Richard is an internationally known retreat leader, Spiritual Director and author.

The hermitage (*Common Ground* – named after the Common Ground Interfaith Dialogue Project, established by the late *Cardinal Joseph Bernardin* of Chicago) is a small house in a small subdivision surrounded by huge juniper trees with a view of the spectacular volcanic mountains of Central Oregon. The house is used primarily for spiritual direction, spiritual counselling and private retreats. There is also a river running through this settlement with a path alongside it which provided the space for me to take meditative walks on a daily basis. The rooms of the house were all named for sacred mountains significant to our Judeo-Christian heritage. The room I stayed in was *Mount Tabor* (the mountain where Jesus was transfigured). The room I did my writing in was *Mount Sinai* (the holy mountain where Moses received the tablets of the Law – Exodus 31. This was also where Moses encountered God in the burning bush, so I made sure I always took off my sandals when entering this room); next to this was another room used for SAL supplies, called *Mount Hermon* - the mountain which overlooks the hills and valleys of Galilee); and the little nook off the kitchen was called *Mount Carmel*, the place where in scripture we are told Elijah was taken to heaven. The living room of the house was called *East of Eden*, where “Yahweh planted a garden and gave it to the first woman and man.”-- Genesis 2:8. There is a private chapel – The *St. Michael Meditation Room* attached to the back of the house with a distinctly Native American theme.

On Sundays I worshipped with the local Anglicans of Bend at Trinity Episcopal Church (similar in size to St. John's and located in the downtown area of the City of Bend. -- Bend has a population of about 90,000) and also at Sunriver Christian Fellowship in Sunriver (about 30 km south of Bend). The latter is an ecumenical community that alternates worship each week between Episcopal (Anglican) and Lutheran. The brand new building is also the worship space of Holy Trinity Roman Catholic Parish. During my time at the hermitage I continued to pray the daily Offices that became so firmly established while at the monastery, practiced contemplative prayer, and had the days to continue my reading and thinking about the goal I set out for myself prior to leaving: How might her *Twelve Steps to a Compassionate Life* and the *Charter for Compassion* – all based on the Golden Rule) be used to bridge the gap between the institutional church (or “organized” religion) and those residing in our neighbourhood who won't come to church, and who say they are “spiritual, not religious”.

Before developing this further, I must also share with you that I received two unexpected sources of wisdom during my time in both places that were complete gifts to me and aided me greatly in the understanding and practice of both compassion and contemplative prayer. The first were words—read on a daily basis—by two spiritual giants: *Thomas Merton* (1915-1968), himself a Trappist monk at Gethsemani Abbey in Kentucky and widely acclaimed as one of the most influential spiritual masters of the 20th century who wrote extensively on the interior life and helped to bring contemplative prayer to the fore in the 1950's and 60's, and *Henri Nouwen* (1932-1996), whom many of you have heard of and are familiar with his writings. I was given a little Book of Hours with short (2-3 sentence snippets from his writings to read in connection to my daily prayers). The words of both Merton and Nouwen touched me deeply and helped school me further not only in contemplative prayer but in the practice of compassion. The second were also words, but more in the form of teachings from a present day spiritual giant, Franciscan priest, *Fr. Richard Rohr*. *Richard Rohr* is someone I am very familiar with and

have read many of his books over the years. Father Rohr has visited The SAL Center on numerous occasions and is one of the faculty members who come to teach the learning modules for the two year study of the Anam Cara Project. I had access to this material and was very much enlightened – again in the areas of contemplative prayer and compassion, but also to my thesis topic of how to bridge the gap between “Religious and Spiritual”.

Overshadowing this whole experience during the summer of 2011 was the devastating famine in the Horn of Africa. With daily reports coming in of the numbers of starving people and the deaths of children along with heartbreaking images, all of what I was doing had to be put in context with this. I could not in any way separate or compartmentalize what I was doing in my study/renewal leave and what was going on in the world. I did not have access to the internet in my hermitage, so I had to venture into Starbucks to do further research, to email Sarah and to receive daily updates of the famine from the ONE Campaign website on the famine in the Horn of Africa. I was aware that whichever way I proposed to talk about how compassion may be used to bring people into church communities, I could not place it outside the context of this event. Concern for the other is fundamental to compassion and in that understanding there is no “us” and “them”, there is only “us”.

So with all of this background then, let me outline for you the ***Charter for Compassion*** and the ***Twelve Steps*** as put forth by Karen Armstrong and then I will tell you how I think these steps may be used to help bridge the ever-widening gap (that we have been made aware of in recent years) between those who would declare themselves “spiritual” but not attend a faith-based community and those who would declare themselves as a regular churchgoer. Please note that I did not do a direct opposite comparison here (i.e. “and those who would declare themselves ‘religious’, and regularly attend a faith-based community) because I have been told by regular churchgoers that many of them would also declare themselves “spiritual”.

In February of 2008, Karen Armstrong was awarded the TED Prize. TED is the acronym for *Technology, Entertainment, Design*, which is a private non-profit organization best known for putting on excellent conferences on “ideas worth spreading”. It gives awards to people whom they think have made a difference, but who, with *their* help, could make even more of an impact. Karen Armstrong was given the award for her comprehensive scholarship of world religions and her groundbreaking work in interfaith understanding. Granted the opportunity to fulfill one wish, Armstrong asked the organization to help her, “Create, launch and propagate a *Charter for Compassion*, crafted by a group of leading inspirational thinkers from different world religions including the three Abrahamic traditions of Judaism, Christianity and Islam and based on the fundamental principles of universal justice and respect.” These traditions all agree that compassion is natural to human beings, that it is the fulfillment of human nature, and that it calls us to set ego aside in a consistently empathetic consideration of others. While Armstrong did not know exactly what this charter would say, she knew her study of the world’s religious traditions had revealed a common thread that emphasized *selflessness*, *empathy* and *community*. Literally every single religion supported a core value that was commonly known as the Golden Rule: treat others in the way you would like to be treated. In a single word: compassion. And they *all* insist that you cannot confine your benevolence to your own group; you must have concern for everybody—even your enemies.

She knew that “one of the chief tasks of our time must surely be to build a global community in which all peoples can live together in mutual respect; yet religion, which *should* be making a

major contribution, is seen as part of the problem.” A circumstance is created in which religious believers often act in opposition to the core message of their faiths and nonbelievers vilify religion as the source of many of the world’s problems. In fact, Armstrong laments that we seem to hear little about compassion these days and says she has lost count of the number of times she has jumped into a London taxi, and, when the cabbie asks how she makes a living (as a religious scholar), has been informed categorically that religion has been the cause of all the major wars in history. “In fact,” she says in her book, “the causes of conflict are usually, greed, envy and ambition, but in an effort to sanitize them, these self-serving emotions have been cloaked in religious rhetoric.

She suggests that it is hard to think of a time when the compassionate voice of religion has been so sorely needed. In a world in which small groups increasingly have powers of destruction, it has, become imperative to apply the Golden Rule globally, ensuring that *all* peoples are treated as we would wish to be treated ourselves. She boldly states: “If our religious and ethical traditions fail to address this challenge, they will fail the test of our time. A year and a half after she was given the TED prize, in November of 2009, the *Charter for Compassion* was revealed. The creation process included the contributions of more than 150,000 people around the world who submitted their thoughts online. The ideas were then refined into a final draft by a panel of leading religious thinkers. And here is what they came up with:

Charter for Compassion

The principle of compassion lies at the heart of all religious, ethical and spiritual traditions, calling us always to treat all others as we wish to be treated ourselves. Compassion impels us to work tirelessly to alleviate the suffering of our fellow creatures, to dethrone ourselves from the centre of our world and put another there, and to honour the inviolable sanctity of every single human being, treating everybody, without exception, with absolute justice, equity and respect.

It is also necessary in both public and private life to refrain consistently and empathically from inflicting pain. To act or speak violently out of spite, chauvinism, or self-interest, to impoverish, exploit or deny basic rights to anybody, and to incite hatred by denigrating others—even our enemies—is a denial of our common humanity. We acknowledge that we have failed to live compassionately and that some have even increased the sum of human misery in the name of religion.

We therefore call upon all men and women:

- ~ to restore compassion to the centre of morality and religion
- ~ to return to the ancient principle that any interpretation of scripture that breeds violence, hatred or disdain is illegitimate
- ~ to ensure that youth are given accurate and respectful information about other traditions, religions and cultures
- ~ to encourage a positive appreciation of cultural and religious diversity
- ~ to cultivate an informed empathy with the suffering of all human beings—even those regarded as enemies.

We urgently need to make compassion a clear, luminous and dynamic force in our polarized world. Rooted in a principled determination to transcend selfishness, compassion can break down political, dogmatic, ideological and religious boundaries. Born of our deep interdependence, compassion is essential to human relationships and to a fulfilled humanity. It is the path to enlightenment, and indispensable to the creation of a just economy and a peaceful global community. For more details and video clips see <http://charterforcompassion.org/site/>.

Why a Charter for Compassion?

The Charter of Compassion is a cooperative effort to restore not only compassionate thinking but, more importantly, compassionate action to the center of religious, moral and political life. Compassion is the principled determination to put ourselves in the shoes of the other, and lies at the heart of all religious and ethical systems. One of the most urgent tasks of our generation is to build a global community where men and women of all races, nations and ideologies can live together in peace. In our globalized world, everybody has become our neighbor, and the Golden Rule has become an urgent necessity.

The Charter, crafted by people all over the world and drafted by a multi-faith, multi-national council of thinkers and leaders, seeks to change the conversation so that compassion becomes a key word in public and private discourse, making it clear that any ideology that breeds hatred or contempt ~ be it religious or secular ~ has failed the test of our time. It is not simply a statement of principle; it is above all a summons to creative, practical and sustained action to meet the political, moral, religious, social and cultural problems of our time.

We are all invited therefore, (especially as a faith-based community) to adopt the charter as our own, and to make a lifelong commitment to live with compassion.

Armstrong says that:

“In a world in which small groups will increasingly have powers of destruction hitherto confined to the nation-state, it has become imperative to apply the Golden Rule globally, ensuring that all peoples are treated as we would wish to be treated ourselves. If our religious and ethical traditions fail to address this challenge, they will fail the test of our time.” - p. 5 [*Personal note here: (I feel this way as it relates to the present famine in the Horn of Africa, and Bono saying this is our defining moment.)*]

The results of spending my study leave in the summer of 2011 immersed in these twelve steps to a compassionate life is a proposal of how compassion may in fact be the very thing that could bridge the gap between those inside institutional churches and those who, for a number of reasons, do not wish to take part in organized religion. As a way to indicate how my experience may be of benefit at both the parish and diocesan levels, I propose the following:

My Goals and Plans Concerning this Project:

N.B. The bottom line of these goals is not just inviting people through our doors (who would normally not think of coming to church) to see that we in fact practice something that they are already attracted to i.e. “compassion”; but also and equally so, to tell our parishioners that they must “go outside” to practice this compassion in the world. The only reason the church should

exist is to transform lives; to teach people that they are not the center of the universe and to connect them with the Source of love who is. The thought behind this approach is to separate a specific aspect of Christianity and other religions (i.e. compassion) and present it to the public in an environment not associated with “organized religion”.

1. To let the general population outside the walls of the church know that we ‘practice’ many of the virtues that they would find attractive, specifically that of **compassion** by:
 - a. Offering to the general public an information forum on “the spirituality of compassion” where anyone interested can come out and hear what the “spirituality of compassion” is and how it might be applied in everyone’s day to day life. This would be advertised in the secular press and could either be offered at St. John’s parish hall or in a secular environment such as the Cobble Hill Farmer’s Institute Community Hall or Shawnigan Lake Community Center. This could also be sponsored as an ecumenical or inter-religious event with speakers representing other denominations or religions being invited to discuss compassion in their tradition.
 - b. To write a series of articles in the secular press about compassion and the need for transformation of hearts and minds today. Also point out (in a self-critical way [the ‘self’ here being the institutional church]) that if the faith communities today are not about transforming people to become more compassionate today, then they have no business existing. This is also the place to emphasize that a faith community holds one “accountable” and nurtures one at the same time. This is also the place to write about the great divide between religion and spirituality and in a way that might surprise most secular readers point out that churches today must become more spiritual than religious (rather than the other way around) because it is the ‘spiritual’ side that will bring about transformation more than the religious side. Be specific about what *transformation* is and link it to compassion in how it teaches us “to see things differently” and “makes room for the other”.
2. To ask the Parish of St. John the Baptist, Cobble Hill to sign on to the *Charter for Compassion*.
3. Offering to run *12 Steps to a Compassionate Life* in the parish and in the Cowichan Region. Rather than running it like a 12 Step Meeting, present it as a chance to study Karen Armstrong’s book in a group setting.
4. To teach St. John’s parishioners the *12 Steps to a Compassionate Life* and specifically what is meant by ‘Christian’ compassion, and commission them to practice compassion in places they would normally not consider going to.

5. To find a way to promote the “organized” part of “our” religion i.e. promoting the church community as a place that is part of something larger with an aspect of accountability, and a rich history, and that it is a place where lives can be transformed.
6. To ask the Diocese of British Columbia to sign onto the *Charter for Compassion*.

CONCLUSION:

In our perilously divided world, compassion, as Karen Armstrong so eloquently points out, is in our best interest. To acquire it however will demand an immense effort of mind and heart. Gandhi memorably said that *we* must ourselves become the change that we wish to see in the world. With such efforts we can indeed work toward a world that honours this great idea, and involves mainline religious institutions in an exciting new way. After spending my study leave on this project I am more hopeful than I have ever been about the future of the church. However there is one caveat – that the future cannot be understood as denominational. I believe the future of the church must be ecumenical if it is to survive and thrive. God’s plan to save the world is all there, it just does not seem to reside in one denomination or one religion. This summer’s leave has taught me that our future depends on our coming together as one, and our working together as one to fulfill the wish we all have for a better world. The practice of compassion would appear to be the common thread that can unite us all.

My Heartfelt Thanks.....

Finally, I would like to express my heartfelt thanks and gratitude to Bishop James Cowan and the parish of St. John the Baptist, South Cowichan for granting me this sabbatical study leave. My soul was thirsting to spend time with God in solitude and to have the time to pray, to rest and to learn new things that have turned out to be transformative, not only for me, but for those I have been called to serve and those I share my life with. Thank you. I would also like to thank the *Educational Trust Board* of the Diocese of British Columbia and the *Continuing Education Plan* of the Anglican Church of Canada, whose generous financial assistance made this vital and valuable study leave possible. I am grateful more than I can say for this support.

Peace and blessings.

Respectfully submitted,

The Rev. Scott Pittendrigh, Rector of St. John’s

Responsible Ministry: Screening in Faith

The Diocese of British Columbia implemented a Sexual Misconduct Policy with the objective to ensure “that our Church is a safe and holy place for the people of God”¹ – and more specifically, children, youth and vulnerable adults. Responsible Ministry” Screening in Faith is the means by which the Sexual Misconduct Policy is implemented in each parish of the Diocese.

¹ Responsible Ministry: Screening in Faith Policy, p. 1

St. John's began this implementation in 2010 with the development of a list of the volunteer committees and paid positions within the Parish. In all, 42 volunteer committees were identified as well as 4 paid positions. As a second step, these committees and paid positions have been described in detail using a template provided by the Diocese – such information about the committee/position as term of office, reporting responsibilities, duties, skills and knowledge, limits (constraints) of the position, benefits and opportunities. St. John's has also developed a Confidentiality Policy which is applicable to all committees and paid positions who deal with confidential personal information and/or financial information.

The volunteer and paid position descriptions were analyzed in detail to assess the level of risk inherent in each committee/position – primarily those which involve activities relating to children, youth and vulnerable adults. The level of risk will determine the amount of screening involved for parishioners who are interested in undertaking responsibilities in these areas (e.g., Warden, Sunday School Coordinator/Teacher).

The review of the committee and paid position descriptions was undertaken by the St. John's Human Resources Committee – a committee made up of Executive, Sandy Austin and Lynn Mills (Chairperson). Each committee and paid position was reviewed in depth, and adjustments made as appropriate. The committee and paid positions, together with their assigned risk levels, were presented to the November 2011 Parish Council meeting. We are now preparing for implementation. It is the intention of the Diocese that all parishes will complete implementation by the end of December 2012.

Respectfully submitted,

Sandy Austin

September Festival Report for 2011

Yes, September, when the leaves turn colour, the children return to school and St. John's starts canvassing neighbours for cast-offs! This year's event was September 17th, and we had made a few changes which seemed to have worked well. Mainly, for the first time we had a co-coordinating committee, of Adrian Rees, Bob Dowker, Trish Holland, Bonnie Wadds, Ken Norton and Trisha Daniell. That meant that a lot of work was divided up among more hands, and made much of the necessary planning easier.

As you all know, we are very fortunate in having many good venue conveners, and some useful changes were started or completed. In larger venues we hope to streamline the way customers pay us, and hope that next year we can have a well-attended discussion to make this simpler for us and the customers alike. We have good signage and advertising and hope to keep improving it; we have enough space and want to keep refining how we use it; and very importantly, we love to get the input of your neighbours and friends who came, so that we can get their perspectives looking in.

We thank you all for volunteering, and hope that you will continue to put aside the third week of September to be a hands-on support during Festival week. It's a long and tiring day for us all, but very satisfying to know how much community building and fundraising has been achieved.

Be sure to reserve September 15th for the big day and let your many friends and neighbours who support us know as well.

Total revenue of \$19,274 was achieved with expenses of \$2,964 leaving a net income of \$16,310. Of this amount 10% or \$1,630, was shared with PWRDF, St. Jude's Cathedral Restoration Fund, Warmland House and Clements Centre Society.

Respectfully submitted,

Ken Norton and Trisha Daniell, Coordinators

Sexual Misconduct Policy Review Committee

In July 2011, Bishop Cowan activated a Committee to review the Sexual Misconduct Policy modeled on the policy of the same name from the Diocese of Toronto, adapted and implemented for use within our Diocese, and revised in August 2008. The Committee membership includes Sandy Austin and Andrew Hutchison, Tony Abbott, Jack Rose (former Canon Pastor and retired priest in the Diocese), and Shirley Siteman (from St. Mary's, Metchosin). The current Canon Pastor (Marion Little) and the Diocesan Archdeacon, Bruce Bryant-Scott, are ex-officio members.

The mandate of the Committee is to review and make recommendations to the Policy from four different perspectives:

- Legal relationship of the SMP to the Canons on Discipline, Licensing and Diocesan Court.
- Healing in Parishes Affected by Sexual Misconduct
- Explicit Standards on the Reinstatement of Clergy
- Prevention of Sexual Misconduct

The Committee met in September and November 2011, and will continue to meet through 2012 until recommendations are finalized and presented to Bishop Cowan.

At the September meeting, there was considerable discussion with regard to prevention of sexual misconduct as well as education on how to identify and prevent it. Our Diocese will be partnering with the Canadian Red Cross to deliver abuse prevention training. A two-day training session for Diocesan Clergy was held in late September 2011. A Diocesan training team will be created (to be called the Safe Church Facilitation Team) to train all volunteers who work with children, youth and vulnerable adults. The Canon Pastor emphasizes that this will ensure that the training provided is comparable to that provided by secular institutions such as schools, Scouts Canada, etc. The Red Cross has been providing this type of training since the 1990's and have won awards for its effectiveness.

Respectfully submitted,
Sandy Austin

Shoebox Ministry Report for 2011

Operation Christmas Child Shoebox project was launched mid October with a goal to fill 125 shoeboxes. By mid November we had 227 generously filled shoeboxes to turn over to the Samaritan's Purse project. A huge thank you to all the people who supported our project: the people who helped organize, support and attend the very successful "back to the 50s" dinner gala to earn funds for the Shoebox project; the people who turned out at the work party to fill boxes; the people who took boxes home to fill; to Ken Norton who helped transport the boxes and most important, a big thanks to Al for being a great help, supporter and patient chauffeur.

The Shoebox Ministry is an interesting one and I never know what my next project is until the Lord points me in a specific direction! Shoebox Ministry has no budget - it works on the "wings of a prayer". Thank you one and all for being such loyal supporters.

Blessings,

Shirley Hardy

Small Group Ministry

There are now three small group ministries within the Parish. All follow a different format; which is good. The particular group I am involved in has been in existence for 18 years. We still have 5 of the original group meeting every second Tuesday from 7:30 until 9:00 pm precisely. The meetings start at 7:30 with a cup of tea or coffee and we chat for a half an hour. At 8:00 pm we are introduced to the topic for the evening discussion; it is usually the gospel reading for the upcoming Sunday. The moderator prepares few questions to promote discussion but most of the time the group quickly starts off in a different direction. We are a very close knit group. We get into all sort of different sometimes personal topics. But what is discussed during this period of time stays there when we leave. Confidentiality is extremely important. At 8:30 the discussion ends and we move into our prayer. The prayers usually involve various people within our community, relatives or in some cases our selves. At the end of the prayers; the moderator offers a closing prayer for the small group which includes asking that someone will fill our empty chair at our next meeting. The next host volunteers; we stand and say "The Grace" and a short time later everyone leaves.

I have talked to Scott and sometime in the coming year; I hope to hold a workshop on Small Group Ministry. The real advantage of this ministry is that when anyone within our group has an illness or problem; we know that we have the support of the other members of the group both in person and in prayer.

Ken Conrad

Stewardship Committee Report for 2011

The Stewardship Committee has been very busy this past year with a few approaches to the challenge of Stewardship and supporting the parish financially.

1. One tried and true approach was fundraising through our 1st annual Blooming Brunch held in June. It was a delightful experience and raised over \$1000. **The Committee has**

recommended that a Fundraising Committee or Coordinator be created to help coordinate the many different fundraising events St. John's does throughout the year so as to not to overlap or conflict with each other. Volunteers are most welcome!

2. The purpose of the Faith Journey Sharing was to build up the body of Christ in St. John's, to increase a sense of gratitude for all that G!d has given us and to show that the Ministry of St. John's is a VERY important mission here in the Cowichan Valley
3. Another approach is to increase the congregation. The 1st specific act towards that was to host a Christmas Dinner for those within our congregation as well as those within our community of the South Cowichan. As we share Christ's love to our neighbours, we will draw people into our church community. In 2012 we plan to add Petra Moorhouse's Backpack Program which provides a backpack and school supplies to those less fortunate in our community. **The Committee has recommended that the Parish appoint someone (volunteer) whose focus is church growth.** We need to be intentional about growing our parish and that will only happen if we have parishioners dedicated to that task.
4. **The Stewardship Committee has also recommended a strategic plan to be developed for the Parish,** minimum 5 year and 10 year plan. The committee suggests that if we were able to define a Plan and Vision for the Parish, then we would have created a tangible need for people to give towards. The above mentioned appointee would be an integral part of this.

In conclusion, we know that we as a society are very reluctant to give our funds to any institution where we are not sure where the funds are going and does not stir our hearts. We are deeply grateful and humbled that the hearts of the people of St. John's are moved and that you trust that the funds are spent with due care and consideration to the Glory of G!d.

Glory to God, whose power, working in us, can do infinitely more than we can ask or imagine!

Respectfully submitted by Lynn Mills on behalf of the Stewardship Committee.

Website Committee Report for 2011

This past year saw the resignation of Jim McBride as our webmaster. Trish Holland as Parish Administrator has been updating the website with the weekly notices and current information. We have not been successful in finding another webmaster and our website is suffering from the lack of attention. We have an enormous amount of information on the site and it needs to be monitored and maintained on a regular basis. As the stats below show, our website is a major resource for the parish.

Website Statistics for 2011

Average visitors per day	66 increase from 20 in 2010
Average # of pages viewed	145 increase from 5 in 2010

I invite volunteer(s) to take on this very valuable ministry of webmaster and hope that someone with the technical skills can implement the elements like an extensive photo gallery and secure sign in pages for the different ministries, including an online secure parish directory.

I regretfully must resign my role of website chairperson due to other commitments. I would like to extend my sincere and heartfelt thanks to Jim McBride and Trish Holland for creating and keeping our website relevant.

Respectfully submitted, Lynn Mills

Welcoming Committee Report for 2011

The mandate of the Welcoming Committee is:

“Let mutual love continue. Do not neglect to show hospitality to strangers, for by doing that some have entertained angels without knowing it...” (Hebrews 13: 1-2)

- To recognize new faces at all services and to help people feel welcome and comfortable
- To distribute resources and/or to ensure that technology and other resources are used to assist newcomers in participating in the worship services with confidence and ease
- To invite visitors to the church to take home a Welcoming brochure
- To orient newcomers to St. John’s Church (after seeing that they have attended for a few Sundays) by giving them a welcoming booklet and inviting them to an upcoming newcomer’s lunch and orientation session
- To periodically check in with newcomers during their first year of membership at St. John’s to ensure that they are feeling at home in the parish. As their interests become known, to invite them to participate in activities, ministries and events that they might enjoy

The following is a list of the activities we have done in the past year:

- Welcoming brochures were updated during the year when service times were changed (and changed again) and placed in the pews
- A welcoming booklet that outlines the many ministries and sacramental celebrations that take place at St. John’s is available to all newcomers and is updated annually
- the Newcomer’s Lunch in January welcomed 13 newcomers (11 households) to St. John’s Church. In addition to newcomers, key leaders in the parish and staff were also invited. We began with a meal, then a brief tour of the church, pastoral centre and grounds, then a presentation about St. John’s Church was given, and newcomers left with a Welcoming Booklet. Upon leaving some newcomers told the committee they had never been as warmly welcomed in past churches as they have been at St. John’s. This warm welcome is not due to the few members who sit on this committee, but ALL the parishioners of St. John’s Church – so thank you everyone!
- photos of parish council members were kindly taken by Neville Tate, framed by Jean van Dyk and are posted in the hall along with copies of the minutes from recent parish council meetings for parishioners to read
- our new church sign was completed by December 2010. During the summer of 2011 Pip Woodcock kindly offered to keep the shrubs around the sign watered. At the end of the summer both water and hydro were installed, and by Christmas time we had the lights working – a wonderful way to welcome people to our Church during the Christmas Eve services
- nametags were made for our sidespeople and greeters

- welcoming committee members Jean van Dyk and Kate McCabe assisted others in the parish in organizing an information table at the Cobble Hill fair in August
- over the summer Jean van Dyk printed up a flyer listing our service times and dropped them off to local motels/hotels and B&B's for their guests

The Welcoming Committee meets on the first Friday of the month, 10am-12 noon. This is a fun committee with an engaging mandate. If you would like to become a member please contact Sarah. This committee sincerely thanks past members Jan Reis and Kate McCabe for their participation and care in 2011. Current members include: Jean van Dyk, Hazel Quinton, Jean Turner, Margaret Haley, Arlene and John Dench, Scott Pittendrigh and Sarah Donnelly (chair)

Respectfully submitted,

Sarah Donnelly

Financial Overview – 2011

The year 2011 is noted as the second year in a row that the parish has posted a deficit. However the extent of our financial shortcoming was relieved to some degree by a number of generous contributions late in the year where individuals and the ACW assisted with offerings which helped to reduce the degree to which our expenditures exceeded our income.

In spite of this situation there are many positive aspects to be recognized in this report. Overall freewill offerings increased over last year by \$11,000 or 7%; unfortunately expenses also increased by \$5,000 or a little over 2%. Contributions towards outreach and mission projects again showed the generosity of St. John's parishioners with a total of over \$30,000 being directed towards more than twenty recipient organizations. As mentioned above, the ACW contributed \$1000 in support of the parish and an additional \$600 for use as bursaries.

The Parish's major fund raiser, the September Festival again strongly supported the operating budget with a profit of approximately \$16,000 with 10% of this being contributed to outreach recipients recommended by the Outreach Committee. Several other successful fundraising activities were held during the year with proceeds being directed to outreach, (50's Night - Operation Christmas Child) and Habari (Eldoret Health Centre) and parish projects (Blooming Brunch - Altar Rail Fund).

Parish Council decided early in the year that the investment funds which had been held in the Diocesan Consolidated Trust Fund should be repatriated to the parish and these funds have been invested locally and are supervised by the parish Budget/Investment Committee. The primary advantage of having these funds invested with a local broker and separate from the diocesan funds is that we receive monthly statements on the account and thus can monitor the investment closely.

In the personnel area, the full time Parish Administrator position has increased salary costs by approximately \$9,000. This has been partly offset in 2011 by resignation of our Priest Assistant position which reduced salary demands by almost \$5,000. For the coming year a 2.6% increase for salaries has been recommended by the diocese.

There has been a noticeable decrease in expenditures towards the latter part of the year as all realized that were in a tight financial position. Unfortunately, many of the parish's expenditures are non-discretionary and thus there is a limit to the degree to which expenses can be reduced if the parish is to continue to be spiritually supportive and a place of "Compassion and Hope". The 2012 proposed budget has been prepared as a balanced budget but this will require continued efforts to operate efficiently and the ongoing prayerful and financial support of all parishioners.

Ken Norton
Treasurer

St. John the Baptist Anglican Church Income and Expenditure Statement 2011

INCOME

OPERATING ACCOUNT

Offerings:	Envelope/Direct Debit	\$164,441.16
	Open	\$5,119.08
Rentals		\$19,907.00
September Festival		\$19,274.06
Miscellaneous		\$3,125.92
Funerals/Weddings		\$1,400.00
Donations		\$1,351.35
Bank Interest		\$635.83
Youth		\$337.80
Envelope Costs		\$148.00
Fund Raising		\$144.00
Music Ministry		\$125.00
Sunday School		\$5.85
Sub total - Operations		\$216,015.05

TRUST ACCOUNTS

Mission/Outreach

P.W.R.D.F.		\$10,115.46
Eldoret Health Centre		\$4,399.00
Samaritan's Purse		\$4,209.01
Christmas Offering		\$3,061.97
Outreach - Not designated		\$2,086.90
Easter Offering		\$1,897.87
A.C.T.S		\$925.00
Other		\$830.00
Save the Children Fund		\$790.00
CMS Food Bank		\$710.00
St. Nicholas Project		\$373.07
Angel Gifts		\$365.00
Discretionary Fund		\$325.00
Aboriginal Neighbours		\$264.20
Sorrento		\$243.13
El Hogar - Donations		\$210.00
Cowichan Family Caregivers Support society		\$208.22
SSJD donation		\$171.37
Duncan Food Basket Society		\$140.00
Japan Earthquake Relief		\$100.00
New Zealand Earthquake Relief		\$100.00
Altar Guild		\$80.00

Camp Columbia	\$70.00
Back Pack Project	\$50.00
Sub total - Outreach	<u>\$31,725.20</u>
Other	
Gift - Rev. David Peterson	\$2,375.00
Blooming Brunch - Altar Rail Fund	\$1,558.00
Memorial Donations	\$885.00
ACW Bursary	\$600.00
ACW - for catering	\$300.00
Sub total - Other	<u>\$5,718.00</u>
Total - Trust Account	<u>\$37,443.20</u>
CAPITAL ACCOUNT	
Capital - Building Fund (Offerings)	\$3,221.00
Investment Income	\$3,128.02
Sub total - Capital	\$6,349.02
CEMETERY ACCOUNT	
Cremation Plot - Non Parish	\$2,375.00
Cremation Space - parish	\$1,075.00
Open/Close costs	\$550.00
Maintenance - Perpetual Care	\$106.00
Sub Total - Cemetery	<u>\$4,106.00</u>
TOTAL - All sources	<u>\$263,913.27</u>

EXPENDITURES

OPERATING COSTS	
Synod	Apportionment \$35,372.04
Utilities	
:	Hydro \$7,565.26
	Telephone/Internet \$3,189.11
	Alarm Service \$939.48
	Propane \$355.28
	Garbage Removal \$250.18
Other	Photocopying \$4,815.88
	Insurance \$3,305.00
	September Festival \$2,964.90
	Misc. \$2,894.91
	Taxes \$2,480.64

Advertizing	\$1,755.57
Fund Raising - Licences/Wine/Catering	\$1,698.20
Maintenance - Rectory	\$1,309.31
Weddings/Funerals	\$1,150.00
Maintenance - Building	\$970.74
Office Supplies	\$746.06
Hospitality	\$700.67
Janitorial Supplies	\$689.66
Maintenance - Grounds	\$682.89
Petty Cash	\$595.81
Furniture/Equipment	\$437.44
Clergy/Deanery	\$250.00
Banking	\$160.07
Work Safe BC	\$74.38
Sub total - Operations	\$75,353.48

PROGRAMS

Church Supplies	\$3,216.98
Sunday School	\$531.00
Bursary	\$500.00
Choir/Musi c	\$376.50
Stewardship Committee	\$316.80
Parish Council	\$200.00
Program Materials	\$160.66
Youth	\$60.00
Education/Training	\$51.25
Sub total - Programs	\$5,413.19

PERSONNEL

Rector's Stipend	\$71,325.31
Admin. Salary	\$33,226.25
Housing allowance	\$15,600.00
Priest Assistant Contract	\$11,488.16
Music Director	\$8,155.44
Janitorial Services	\$7,627.10
Relief Clergy	\$4,156.00
Payroll expenses	\$877.66
Receiver General, Parish costs	\$863.22
Employee Benefits (Vacation pay)	\$502.00
Sub Total - Personnel	\$153,821.14

TOTAL - Operations Expenses

TRUST ACCOUNTS

PWRDF	\$9,137.42
Eldoret Health Centre – Kenya	\$4,850.00
East Africa Drought Relief	\$2,257.00
Samaritan's Purse	\$1,945.63
Rector's Discretionary Fund	\$1,240.00
A.C.T.S.	\$925.00
Save the Children Fund	\$790.00
CMS Food Bank	\$763.00
Japan Earthquake Relief	\$750.00
World Vision Canada – Christmas 2010	\$589.80
Aboriginal Neighbours	\$536.69
Camp Columbia	\$534.46
Warmland House	\$508.27
NCC Chaplaincy	\$474.46
Foster Child	\$452.00
Cowichan Valley Hospice	\$436.50
Council of the North	\$436.50
St. Jude's Cathedral - Sioces of the Arctic	\$407.00
Clements Centre Society	\$407.00
OurPlace Society (Angel Gifts)	\$365.00
Angel Gifts - 2010	\$321.12
Sorrento Centre	\$243.13
Cowichan Family Caregivers Support Society	\$208.22
S.S.J.D.	\$171.37
CowichanValley Basket Society	\$140.00
Anglican Foundation	\$100.00
Back Pack Project	\$50.00
Sub total - Outreach	\$29,039.57

Other

ACW	\$840.00
Altar Guild	\$220.00
Sub total - Other	\$1,060.00
TOTAL - Trust Accounts	\$30,099.57

CAPITAL ACCOUNT

Church Sign	\$802.26
Capital Equipment	\$580.15
Capital Improvements	\$146.11
TOTAL - Capital	\$1,528.52

CEMETERY ACCOUNT

Plot purchase refunds	\$575.00
Maintenance	\$498.67
Open/Close costs	\$450.00
Total - Cemetery	<u>\$1,523.67</u>

TOTAL - All Areas **\$267,739.57**

Summary: December 31, 2011

Bank Balance, Dec 31, 2011	\$66,339.30
Uncleared	
less cheques	\$6,762.79
less Vacation benefit - accrued	<u>\$417.92</u>
Free balance	\$59,158.59

Investment Accounts - Dec 30, 2011

Investment Account	Market Value, Dec 30'11	\$201,912.57
Newly added shares - New Gold -	Market Value, Dec 30'11	<u>\$4,112.00</u>
		\$206,024.57
Dividends - 2011	Income, reinvested	<u>\$1,144.85</u>

Budget Proposal 2012

Budget Committee Recommendations to Parish Council:

The aim of the Budget Committee is to develop a **balanced** budget for 2012. To achieve this goal recommendations focus on reducing essential costs where feasible and eliminating costs which are not essential to parish programs. Some suggestions may appear minor in their impact; however, the aggregation of each of the small savings can reduce the overall operational costs.

Expenditure Recommendations

1. Programs

Suggested expenditures in this area reflect the levels of expenditure in the 2011 year with the exception of:

- i) expenditures for **Choir/Music** – funding recommended in this area should be targeted towards the renewal of the music license program **or** purchase of original music scores but not both. Participation in music workshops, while beneficial, is not considered essential at present.
- ii) costs associated with **parish council** planning days should be reduced by holding sessions in our own facilities and ‘brown bagging’ if necessary.

While it is expected that there will be some costs associated with the 125th Anniversary activities, it is recommended that these events should be self supporting or included with the hospitality costs.

2. Personnel

The Diocese is recommending a 2.6% increase for clergy **salaries** this year leaving parishes with the option of extending the same increase to lay staff. The Committee recommends that all staff receive the 2.6% increase.

The budget for **relief clergy** is set at a level which will support vacation coverage and four Evensong services only.

3. Operating Costs.

A number of major costs in this area are non-discretionary (**apportionment, taxes, insurance**).

Utility costs can be influenced by conservation strategies and it is recommended that a vigorous campaign be implemented to reduce our consumption of electricity. David Indge is following up on possible re-bundling of phone/internet services to reduce costs and the parish will no longer be subsidizing the rector’s home phone but will continue covering costs of the rector’s cell phone for parish business.

Church supplies costs could be reduced by several hundred dollars through not purchasing pre-printed bulletins, oatcakes and any non-essential items. It is suggested that attractive bulletin covers could be designed in-house – possibly using the creative skills of volunteers.

Advertising costs can be reduced by limiting the weekly newspaper ads to single column rather than double and restricting advertising to the local newspaper only as the most economical forum. Recent service time changes have resulted in the need for the preparation of various new portable **signs** – It is hoped that the present supply of different signage will accommodate needs for the immediate future.

4. Trust Accounts

Most items within this category are non-discretionary and basically involve the flow-through of funds from the contributor to ultimate recipient - thus a status quo set of expenditures is recommended.

Mission/Outreach contributions are set at an amount equal to 10% of operating costs.

5. **Capital**

No significant expenditures are recommended in this area with the exception of the rectory roof (work already completed) - where projects may require capital funding specific fund raising initiatives should be considered, e.g. altar rail, worship space, piano, A-V equipment.

The committee recommended that the essential replacement of the rectory roof be funded from the investment fund. A recent Executive discussion suggested covering the costs through splitting the replacement costs between the operating budget and the Cemetery Operating fund. A decision is required in this area.

6. **Cemetery**

It is expected that a new lawn tractor will be required this year. The present equipment has experienced high maintenance costs this past year.

Income Projections

1. **Operations**

The primary source of funding remains the weekly **offerings** from parishioners – a recommendation that an average offering of \$22 from 145 contributors would meet the budget target. Rectory **rent** and Hutchinson Road lease rate should remain consistent and other sources of income are set at conservative levels - if revenue is higher than projected this will ease the pressure on the expenditure limitations recommended. A review of present rental rates and, if necessary, janitorial service surcharges should be considered.

2. **Trust Accounts**

Income from these sources does not impact parish operations as any funds received either flow through to recipients or are held for specific purposes. Their levels however can be impacted by campaigns or supportive initiatives which encourage contributions to a particular outcome – e.g. specific outreach projects, altar rail, worship space, bursaries or discretionary fund.

3. **Capital**

Revenue traditionally received as investment income from the Geisen trust and other capital is now being reinvested rather than being paid out quarterly thus remains within the investment portfolio.

4. **Cemetery**

The Budget Committee did not address the **Cemetery** budget. Income to the Cemetery account is derived from the purchase of interment rights and thus is subject to demand and the current rates as set by the Cemetery Committee. An amount equal to 25% of the revenue from purchase of interment rights is transferred to the Cemetery Perpetual Care Account to be held in trust.

Other considerations

At the recent Parish Council planning day it was suggested that specific budget areas might be packaged as target areas for individuals or families to accept as a commitment to the church. This suggestion will be advanced and a list of possible contribution packages and a promotion campaign will be identified for interested members.

Budget Committee Members-

Jean van Dyk

Shirley Hardy

Ken Norton

Margaret Haley

Sandy Austin

Ken Conrad

David Indge

St. John the Baptist Anglican Church - Budget Proposal 2012

	Budget Items	Budget 2011	2011 Actual Expenditures	Budget Proposal 2012
	<u>EXPENDITURES</u>			
1	<u>Programs</u>			
1.1	Ministry to Children/Youth	\$500.00	\$512.00	\$400.00
1.2	Program Materials	\$500.00	\$160.66	\$200.00
1.3	Hospitality	\$500.00	\$700.67	\$500.00
1.4	Choir/Music	\$400.00	\$376.50	\$200.00
1.5	Web Development	\$100.00	\$0.00	\$100.00
1.6	Parish Council	\$100.00	\$200.00	\$0.00
1.7	Anglican Foundation	\$100.00	\$100.00	\$100.00
1.8	125th Anniversary Events			\$1,000.00
	Total - Programs	\$2,200.00	\$2,049.83	\$2,500.00
2	<u>Personnel</u>			
2.1	Rector <i>Stipend, as per Diocesan scale</i>	\$52,125.00	\$71,325.31	\$54,531.00
2.2	<i>Benefits</i>	\$17,363.00		\$20,020.00
2.3	<i>Housing allowance</i>	\$15,600.00	\$15,600.00	\$15,600.00
2.4	Relief clergy	\$1,000.00	\$3,856.00	\$1,500.00
2.5	Parish Admin - 52 wk x 35 hr x \$15.70 + Benefits	\$30,477.00	\$33,226.25	\$33,870.00
2.6	Music Director - 110 x \$71.80 + Benefits	\$7,700.00	\$8,155.44	\$8,624.00
2.7	Janitorial - 52 wk x 10 hr x \$14.36 + Benefits	\$7,500.00	\$7,627.10	\$7,961.00
	Total - Personnel	\$131,765.00	\$139,790.10	\$142,106.00
3	<u>Operating</u>			
3.1	Fair Share Assessment - 12 x \$2741.50	\$35,372.00	\$35,272.04	\$32,898.00
3.2	Photocopying- copy block	\$2,000.00	\$4,815.88	\$2,000.00
3.3	Photocopier Lease	\$1,747.00		\$1,750.00
3.4	Printing Supplies - paper	\$1,000.00		\$1,000.00
3.5	September Festival - expenses	\$1,000.00	\$2,964.90	\$3,000.00
3.6	Church Supplies	\$2,000.00	\$3,216.98	\$2,000.00
3.7	Office Supplies	\$1,500.00	\$1,341.87	\$1,400.00
3.8	Advertising/Promotion	\$1,000.00	\$1,755.57	\$1,000.00
3.9	Utilities phone/internet	\$1,500.00	\$3,189.11	\$2,500.00
3.10	Propane	\$300.00	\$355.28	\$350.00
3.11	Hydro	\$5,500.00	\$7,565.26	\$7,000.00
3.12	Property and Water Taxes	\$2,300.00	\$2,480.64	\$2,500.00
3.13	Insurance	\$3,300.00	\$3,305.00	\$3,300.00
3.14	Alarm Service	\$900.00	\$939.48	\$950.00
3.15	Janitorial supplies	\$800.00	\$689.66	\$650.00
3.16	Garbage disposal/Recycling	\$250.00	\$250.18	\$250.00
3.17	Maintenance Church/Rectory	\$2,000.00	\$2,205.25	\$2,000.00

St. John the Baptist Anglican Church - Budget Proposal 2012

	INCOME			
1	<u>Operations</u>			
1.1	Open	\$7,000.00	\$5,652.97	\$6,000.00
1.2	Envelopes/DD (145 Env/DD.x \$22 x 52)	\$150,000.00	\$164,441.16	\$165,000.00
1.3	Hall/Church Use	\$5,300.00	\$7,307.00	\$6,000.00
1.4	Rectory Rental	\$12,000.00	\$11,400.00	\$14,100.00
1.5	Interest	\$300.00	\$635.82	\$650.00
1.6	September Festival	\$15,000.00	\$19,274.06	\$15,000.00
1.7	Donations/Bequests	\$3,000.00	\$1,351.35	\$1,000.00
1.8	Funerals/Weddings	\$600.00	\$1,400.00	\$700.00
1.9	Miscellaneous	\$1,000.00	\$3,115.92	\$2,500.00
1.10	Hutchinson Road lease	\$1,200.00	\$1,200.00	\$1,200.00
1.11	Fund Raising	\$500.00	\$144.00	\$500.00
1.12	Ministry for Children	\$0.00	\$5.85	\$0.00
1.13	Ministry for Youth	\$250.00	\$337.80	\$0.00
1.14	Music Ministry		\$125.00	\$100.00
1.15	Envelopes		\$148.00	\$150.00
1.16	125th. Anniversary events			\$1,000.00
	Total- Operations	\$196,150.00	\$216,538.93	\$213,900.00
2	<u>Trust</u>			
2.1	Outreach/Missions	\$25,000.00	\$31,271.12	\$25,000.00
2.2	Memorials	\$1,500.00	\$885.00	\$1,000.00
2.3	Miscellaneous	\$1,000.00	\$830.00	\$700.00
2.4	Altar Rail Fund		\$1,558.00	\$0.00
2.5	Rector's Discretionary Fund		\$325.00	\$750.00
2.6	Bursary		\$600.00	\$600.00
2.7	Other		\$2,375.00	\$2,000.00
	Total Revenue - Trust	\$27,500.00	\$37,844.12	\$30,050.00
3	<u>Capital</u>			
3.1	Offerings	\$4,000.00	\$3,211.00	\$3,000.00
3.2	Giesen Trust - income reinvested	\$6,000.00	\$3,128.02	\$0.00
	Total - Capital	\$10,000.00	\$6,339.02	\$3,000.00
	TOTAL - Projected Income	\$233,650.00	\$260,722.07	\$246,950.00

Nominations for 2012

The Canons require that there be a meeting of the parishioners (called the Vestry) for electing officers. (Canon 7.9)

The following persons have been nominated for the positions identified. Names are listed in alphabetical order, as necessary, and incumbents are identified with an asterisk (*).

Churchwardens:

...there shall be two churchwardens selected from the communicants, one to be appointed by the incumbent and one to be elected by the parishioners, provided that, if the incumbent declares a desire to waive the incumbent's right of appointment, both the churchwardens shall be elected by the parishioners. (Canon 7.10a)

Rector's Warden (1 position)

Appointed: Ken Norton*

People's Warden (1 position)

Nominated: 1. Jean van Dyk *
2.
3.

Synod Delegates:

The Lay Delegates shall be elected at the Annual Vestry Meeting of the parishioners and they shall continue in office until others are elected. At the same time and in the same manner an equal number of substitutes... may also be elected. (Constitution of Synod – Article V)

Synod Delegates three positions:

Nominated: 1. Ken Conrad *
2. Adrian Rees *
3. Tony Turner *

Alternate Synod Delegate three positions:

Nominated: 1. Margaret Haley
2.

Parish Council Members:

In every parish there shall be a parish council elected from and by the parishioners of not less than three nor more than twelve in number. (Canon 7.11a)

Council Members

Nominated: 1. Sandy Austin *
2. Margaret Haley *
3. Shirley Hardy *
4. Mary Harrison
5. Mary Jickling
6. John Saunders *
7. Eleanor White *
8.
9.

Respectfully submitted,
Jean van Dyk